

**EEA Financial Mechanism and the
Norwegian Financial Mechanism
NGO Fund
NGO support measure
Ref. number: 2007. NVOF1.1.**



Society Integration Foundation (Foundation) announces a 1st call for proposals under the NGO support measure financed from NGO fund.

Guidelines for applicants and application forms are available on web site <http://www.lisif.lv> and in office of Society Integration Foundation, in Riga, Brīvības street 40-39 from 10.00 till 12.00 a.m. and from 14.00 till 16.00 p.m.

Deadline for submission of proposals is 4 p.m. on May 23, 2007.

Questions regarding preparation of proposals may be sent by e-mail to address agne.se.otto@lisif.lv or by fax 7078224 providing reference number of this call.

Brief summary of main conditions of the call.

Description of measure.

In order to achieve the main tasks of civil society, within NGO fund a special NGO activity support measure is created. In the framework of this measure 4 calls for proposals will be made for organizations that would like to receive financial support for their regular, sustainable activities (operational grant) in the period of next 3 years. In order to receive the financing, organization shall submit long-term activity plan, where justification and information is provided how organization is planning to act in civil society development field. If such plan will be approved, organization each year will submit detailed annual work program of the organization and will receive financing for implementation of this work programme. In order to ensure cost effectiveness principle, measure is aimed to award financing to such organizations which work programmes will effectively ensure impact on civil society development. 4 calls will be launched in this measure.

Amount of grant

Total indicative amount available in this call is **947 821 EUR**.

Minimal amount of grant is **22 400 EUR**.

Maximal amount of grant is **56 000 EUR**.

Grant that is requested cannot exceed **90%** of total eligible Action costs. The rest part of the necessary financing has to be covered from the resources of applicant or other financial resources. Contributions in kind cannot exceed **5%** of total eligible expenditures.

Duration of Action

After positive decision foundation will sign framework agreement with successful applicant on awarding grants for implementation of yearly work programmes for 3 years (2007, 2008 and 2009).
Action should be finished till the 31st of December 2009.

Number of Actions for one applicant.

Applicant can submit and Foundation can support only one Action.

Eligibility of applicants.

I. NGO - society or foundation.

Organizations have to be registered in the Republic of Latvia and they have to conform to such conditions:

1. they are voluntary organizations, which means, they are established voluntarily and participation in organizations is voluntary;
2. they are formally independent, especially from the government and other state institutions as well as political;
3. they do not act only in their own interests; their aim is to act for the benefit of a wider society, solving issues, which are related with a group of separate people and also with the welfare of the whole society; they do not act in the commercial or professional interests of their members.

II. Social partners:

- employers organizations registered in Latvia as society or foundation;
- trade unions acting in Latvia in compliance with law "on trade unions".

Eligible activities.

Work program activities that can be financed from grant (work program eligible costs):

1. administration, personal and administrative service costs (head of organization, person responsible for fundraising, accountant, accountancy services, secretary/administrative assistant etc.), including costs of training for administrative personal;
2. organization maintenance costs;
3. project preparation costs;
4. costs of implementation of actions characteristic to organizations main activities not exceeding 30% from the total eligible costs of the work programme;
5. small renovation costs with a condition that they do not exceed 10% from the total eligible costs of the work programme;
6. equipment purchase costs with a condition that they do not exceed 15% from the total eligible costs of the work programme;