

# PUBLIC ACCESS POLICY

The EEA Financial Mechanism and the Norwegian Financial Mechanism are guided by the principles of openness and transparency at all levels. Accordingly, the Financial Mechanism Office (FMO) provides access to key aspects of the Financial Mechanisms and make available documents in the following categories at [www.eeagrants.org](http://www.eeagrants.org) / [www.norwaygrants.org](http://www.norwaygrants.org):

- 1) The *legal framework*, including the agreements with the European Commission establishing the Financial Mechanisms, the *Regulations* on the implementation of the mechanisms and the Memoranda of Understanding with the beneficiary states
- 2) *Guidelines* providing more detailed descriptions of various aspects of the implementation of the Financial Mechanisms
- 3) *Agendas and Conclusions* of the meetings of the Financial Mechanism Committee (FMC), comprised of representatives of the Ministries of Foreign Affairs of Iceland, Liechtenstein and Norway
- 4) *Open calls* for proposals in the beneficiary states that announce the availability of funds to potential applicants
- 5) *Grant decisions* of the Financial Mechanism Committee (FMC) and the Norwegian Ministry of Foreign Affairs (NMFA) on applications for funding that the Beneficiary States have forwarded to the Financial Mechanism Office
- 6) *Programme agreements* between the FMC or the NMFA and the National Focal Point regulating the implementation of particular programmes
- 7) *Summary information*, including headline financial data, on activities receiving support from the Financial Mechanisms
- 8) *Annual reports* on the Financial Mechanisms from the Donor States and the Beneficiary States
- 9) *Evaluations and reviews* of the financial mechanisms

To point 5: For grant decisions under the EEA Grants and Norway Grants 2004-09, access may be made available upon request sent to [fmo-access@efta.int](mailto:fmo-access@efta.int). Grant decisions under the EEA Financial Mechanism and the Norwegian Financial Mechanism 2009-14 will be made available in an electronic public register which is being established.

Documents not listed above may be available upon request from the FMO. All requests for public access to documents related to the Financial Mechanisms should be sent to the following email address: [fmo-access@efta.int](mailto:fmo-access@efta.int)

Examples of documents that may be made available on request include:

- 1) Applications for funding forwarded to the Financial Mechanism Office
- 2) Donor partnership agreements
- 3) Amendment requests
- 4) Amendment decisions
- 5) Financial reports
- 6) Irregularity reports
- 7) Monitoring reports
- 8) Audit reports

Due to considerations of the integrity of the decision-making process, the FMO will not grant access to documents relating to specific applications during the appraisal period, but may only grant such access once the FMC and/or the NMFA have made a final decision on the application in question.

For further information on rules governing public access to documents, please see the [EFTA States' Standing Committee decision no3/2007/SC](#).

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Public Access Policy adopted by the Financial Mechanism Committee on 10 March 2011