

**Call for proposal No. 2 – for submission of
COMPLETE INDIVIDUAL PROJECTS
within the framework of
the EEA Financial Mechanism and the Norwegian Financial
Mechanism**

**Ministry of Finance – Centre for Foreign Assistance
National Focal Point of the Financial Mechanisms EEA/Norway**

Announces on **July 24, 2006** Call for proposals No. 2 for submission of applications for **complete individual projects** within the **Financial Mechanism EEA/Norway** and in the priority areas specified in Annex B of the Memoranda of Understanding:

- 1. Conservation of the European cultural heritage**
- 2. Protection of the environment**
- 3. Human resource development**
- 4. Health and childcare**
- 5. Promotion of sustainable development**
- 7. Implementation of Schengen acquis and strengthening the judiciary**

Applications for complete individual projects under priority area No. **6. Academic research and development** can be submitted within any of the **specified priority areas 1,2,3,4,5,7.**

All applications have to reflect the horizontal priorities of sustainable development, gender equality and good governance, as set out in the *Good Governance Policy and Guide*, *Gender Equality Policy and Guide* and the *Sustainable Development Policy and Guide* available in English on www.eeagrants.org.

Outline programme applications submitted under Open call No. 1 that received a positive opinion from the National Focal Point may also be submitted as complete programme applications under this call. The submitted complete application for programme shall follow an evaluation process for all application under Call No 2.

Complete applications **must be** submitted by **15:00 hours on 26th October 2006** to the address of relevant contact points. To see the list of addresses: [click here](#)

I. The total amount available for the Call for proposals No. 2 is 27,51 mil. EUR

The division of allocation for the Call for proposals No. 2 is **indicative** and is divided among priority areas:

1.	Conservation of the European cultural heritage	30 %
2.	Protection of the environment	20 %
3.	Human resource development	20 %
4.	Health and childcare	23%
5.	Promotion of sustainable development	5 %
7.	Implementation of Schengen acquis and strengthening the judiciary	2%

The **grant rate** will be determined on a case-by-case basis, as the minimum necessary to allow the project to proceed:

- a) **Grant rate up to 60%**; With the exceptions referred to in subparagraphs **(b)** and **(c)** below, the grant rate shall not exceed 60% of the project cost.
- b) **Grant rate up to 85%**; where 15% or more of the project costs is co-financed by central, regional or local government budget allocations, the EEA Financial Mechanism may provide a grant for the remainder of the project cost.
- c) **Grant rate up to and above 85%**; For grant assistance set up to support NGO activities (including social partners), the EEA Financial Mechanism and the Norwegian Financial Mechanism may be applied in combination in order to allow grant rates above those described in sub-paragraph (a) and (b) of this Article, but generally **not above 90%**. Local *co-financing will normally be required*.

The amount of grant applied for an individual project **cannot** be less than **250,000 EUR**

II. Eligible Applicant for the grant for individual project ¹:

- constituent state organ
- organisation financed by a constituent state organ
- region
- organisation managed or founded by a region/municipality (the region/municipality must have the majority share in the organisation)
- municipality
- alliance of municipalities
- education/research institution
- non-governmental, non-profit organisation (NGO)
- environmental institution
- voluntary and community organisation
- entrepreneurial subject

The **applicant** shall be a **legal subject**, shall be registered in the Czech Republic and the subject of the application shall be an activities **in the public interest**.

III. Eligible priority areas/ Focus areas

Eligible applicants may submit complete applications for Individual projects provided the project is in accordance with the priority sectors within the EEA and Norwegian Financial Mechanisms, with particular attention to the focus areas as described in Annex B of the Memoranda of Understanding.

The project shall be in line with **relevant national sectoral and/or regional strategy**.

IV. Deadline and address for submission of applications

The complete applications in the Czech language must be submitted **from 24.7.2006 till 15:00 hours on 26th October 2006** to the address of relevant contact points. **This concerns** both the applications that are in compliance with a regional strategy and those which are in compliance with the national sectoral strategy. Applications must be **submitted at the relevant regional Contact point, according to location of application**. To see the addresses of all Contact points: [click here](#)

The Contact Points will check the applications received for compliance with the eligibility criteria and the administrative requirements. The detailed appraisal of the quality of applications and their final evaluation will be ensured by the Contact Points at the level of sectoral Ministries.

¹ References to legal regulations in which the eligible applicants are specified are stated in Annex 1 of the Handbook for Applicants.

V. Procedure for submitting applications

Applications will be processed in **prescribed format in Czech**.

For an electronic version of the application form in Czech according to the Call for proposals No. 2 of the National Focal Point for FM EEA/Norway please see www.eeagrants.cz.

Further information can be found in the [Guide for Applicants](#) and [Examples of indicators](#). For an electronic version of the User Guide and Examples of indicators please see www.eeagrants.cz.

Applicants submitting applications for the Open Call No.2 must **base their calculations on the following exchange rate: 1,0 EUR = 28,501 CZK**.

Complete application must be submitted in **4 printed copies** (1 original and 3 copies) and **4 electronic copies (4 CD)**, including all supporting documents. **Applications must be submitted in a sealed envelope** (the sticker / seal must be signed by an authorised representative or stamped with an official stamp of the applicant). Please mark the applications “**Original**” and “**Copy**”.

The electronic version and hard copy of the application including all additional information and required annexes **must be identical**.

VI. Information for processing of applications

Further relevant information of the application process is indicated in the [Guide for Applicants](#) and [Manual for Implementation](#). Supplementary information is to be found in the document **Rules and Procedures** and other relevant guidelines of the Financial Mechanism Office (FMO).

All of the above mentioned documents and guidelines can be downloaded from the site www.eeagrants.cz in the section **Implementation of Financial Mechanisms**. General rules and guidelines in English can be found at the web page of the Financial Mechanism Office: www.eeagrants.org

VII. Further information

Questions may be sent **by e-mail** or **by fax** to relevant contact points where the application will be submitted. Questions may be sent no later than 14 calendar days before the relevant deadline for the receipt of applications. A reply will be sent within 14 calendar days and no later than 7 calendar days before the deadline for the receipt of applications.

Where applicants have difficulties in contacting the relevant Contact Point, please get in touch with the National Focal Point:

Ministry of Finance – Centre for Foreign Assistance, dpt. 58

Postal address: Letenská 15, 118 10 Prague 1

Phone: 420 257 044 559 (583/562)

fax : 420 257 044 550

e-mail : czp@mfc.cz

Contact person: Irena Pražská

Applicants should check regularly the FAQ section of www.eeagrants.cz for the latest information under this open call.