



Ministry of Finance of the Republic of Estonia



Annual report

European Economic Area Financial Mechanism 2004-2009

Estonia

November 2008 – January 2010

National Focal Point

Tallinn

2010

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Executive Summary

The annual report period is from November 2008 to January 2010. Although it is slightly longer than one year the report principally refers to year 2009.

The following important implementation process due dates appeared - submission of applications deadline at the end of January 2009 and the commitment deadline at the end of April 2009. The biggest challenge for Estonia was to make the right decisions for grant commitments in due course. Finally the commitment rate was 100% due to the decision to transfer the individual projects reserves to the Block Grant.

In all Estonia submitted 36 individual projects applications and 32 were financed. There were 4 declined projects at the following priority areas: protection of the environment (1), health and childcare (1), human resource development (2). There are no projects in human resource development area.

On April 30th, 2009 at the end of the commitment period 31 individual projects financed from Norwegian and European Economic Area (EEA) Financial Mechanisms (FM) were awarded funding. 1 project was de-committed according to the National Focal Point's (NFP) request in November 2008. 20 projects were financed from Norwegian FM, 7 from EEA FM and 4 from both FMs. From both FMs were funded also the technical assistance project (TA) and all 3 Block Grant – transfer of knowledge fund, Non-Governmental Organisations (NGO) Fund and regional development fund.

The set objectives were fulfilled in general and only small postpones in deadlines had to be overcome. In 2009 the main challenge for individual projects and sub-projects of the Block Grant were to start and follow the implementation and in some cases the activities were already completed. By the end of the reporting period 4 Project Completion Reports (PCR) of the individual projects were approved and 5 more projects declared that the activities are completed according to the Project Interim Reports (PIR).

The cut-off date of the annual report is January 31st, 2010.

This annual report is approved by the Monitoring Committee on March 15th, 2010.

1. Financial progress

By the commitment deadline 100% of the total funds made available for distribution for Estonia from EEA FM were committed. As of January 31st, 2010 the total commitment was 96.2% amounting to EUR 9.2 millions¹. The de-commitment after the commitment deadline amounts to EUR 362 006².

¹ In cases where final Project Interim Report (PIR) has been submitted the final commitment from that has been taken into account. Provided that the commitment has been changed after the modification, the updated commitment has been taken into account.

² This is calculated according to the commitment from the final PIR for project EE0040 and the commitment after the modification for the project EE0019.

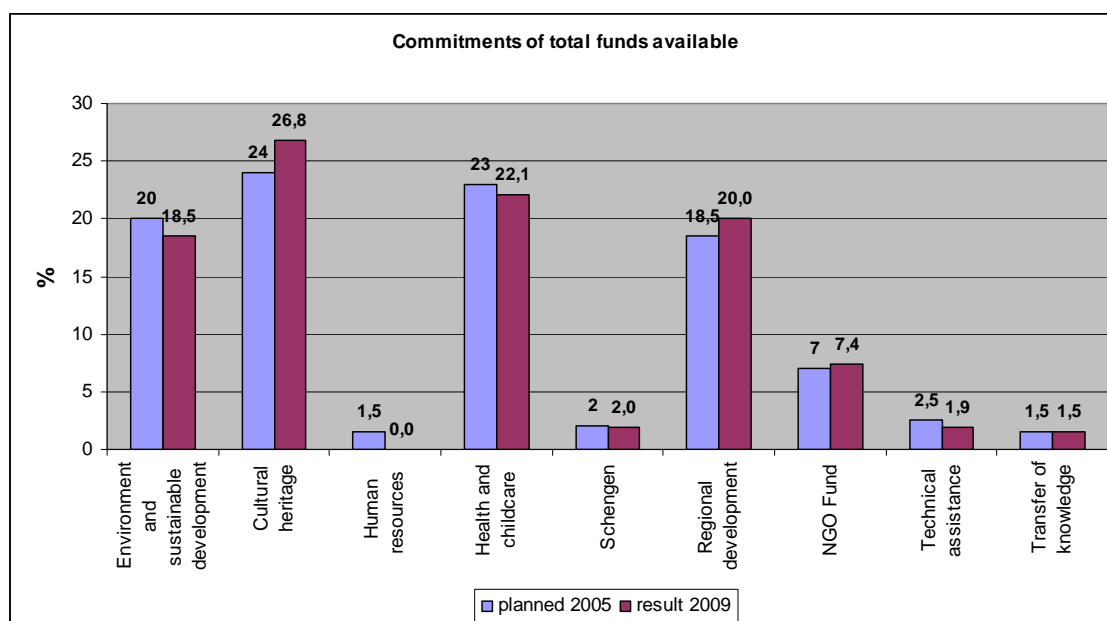
Disbursements amount to EUR 4.7 million, from which 79.3% was disbursed during this reporting period. The disbursements add up to 51.7% from the commitment. See details about commitments and disbursements in the priority area and Project Promoter (PP) level in the table in Annex I.

Three projects financed from EEA FM have chosen the system of bridge financing whereby the incurred costs of the PPs are being reimbursed from the national budget before being reimbursed by the Donors. This system has been implemented to finance the PPs without available funds to be able to continue implementing the project effectively until the reimbursement from the Donors. The system has justified itself. During this reporting period EUR 1.5 million has been paid out from bridge financing.

2. Commitment and implementation of individual projects

7 individual projects approved by the Donors of the European Economic Area FM and all 4 projects financed from both FMs have started with implementation by the cut-off date of this report.

The distribution of resources within the priority area is presented by both FMs showing planned and actual commitment results. There are only slight differences between planned distribution of priority areas and the actual results of commitments presented on the following chart:



The Grant Agreements and implementation contracts are signed (see the list of projects with primary data and an overview of activities in the current reporting period Annex II). In 2009 the first project EE0040 and in January 2010 the project EE0037 were finished.

The economic recession has slightly influenced the implementation of individual projects. The reduction of the overall price levels in the Estonian building market left the gap between the planned budget for the initial activities and their actual cost based on the public tender. Therefore some projects have succeeded to amend or do more

activities to fulfil the overall objectives. The modifications have amendment decisions or have been agreed on the Financial Mechanism Office in advance.

2.1 Progress made for achieving the set objectives

The projects help to achieve the general objective of the FMs i.e. to contribute to the reduction of social and economic disparities in Europe. In addition to that the projects help to achieve several Estonian specific objectives.

The priority areas 1 and 2 “Protection of the environment”, “Promotion of sustainable development” include 3 EEA FM projects and 2 project financed from both FMs, each of them fulfilling different objectives of the respective priority and focus area.

Project EE0012 helps to fulfil the Estonian Environmental Strategy 2030. There are clear connections and valuable contribution of the projects to the objectives of the Estonian Environmental Strategy 2030 (EES 2030), which is a strategy for developing the sphere of the environment and serves as the basis for the preparation and revision of all sector-specific development plans within the sphere of the environment. Nevertheless the measurable indicators between the strategy and projects are not related to an extent that would allow making a meaningful statistics. Moreover the numeric indicators of the EES 2030 do not have such a limit-value, which could be base for the calculations.

For example the projects EE0019 and EE0040 clearly contribute to the indicators of the EES 2030, which state that the absolute value of greenhouse gas emissions should remain on the level of the year 2005 and that emissions of air pollutants (SO₂, NO_x, PM_x, VOC, heavy metals) should be reduced at least to a level that conforms to EU requirements (tons per year). All nature projects (EE0018, EE0045) contribute to the indicators of the EES 2030, which state that resources allocated to nature conservation should enlarge, that the relative share of areas regarding which protective restrictions have been established in the territory of Estonia should be maintained and that the area of protected areas, expressed in hectares should be enlarged.

According to the report on the Greenhouse Gas Emissions in Estonia 1990-2008 the approximate CO₂ emission in Estonia in 2008 was 17 695 330 t/y. The projects EE0019 and EE0040 have reduced as a sum their CO₂ emissions yearly about 72 768 t, which is about 0.4% from the overall emission in year 2008.

The current statistics is approximate and present estimation about the magnitude of the impact and does not include scientific data because the used methodology is preliminary. The statistics does not count upon several side-effects and makes generalizations.

Two EEA FM projects that are under implementation in the priority area 3 “Conservation of European cultural heritage” are connected with manor schools. Targeting the EEA FM to the manor schools will provide the maximum and most noticeable impact in the cultural heritage sector in Estonia. Supporting conservation works in manor schools is entirely in accordance with the state’s policy in the cultural heritage sector. The main evidence of that is the national programme “Schools in Old Manors – preservation of the historic manor ensembles and renovation of the manors according to modern educational requirements” The EEA FM enables to complete the works in several manor schools all at once.

The priority area 5 “Health and childcare” includes two EEA FM projects and one project financed from both FMs, each of them fulfilling different objectives of the respective priority and focus area. Projects EE0046, EE0038 and EE0026 fulfil the objective of improving the learning and development environment for children with special needs follow the Social Welfare Concept of Estonia and the UN Strategy to Guarantee the Rights of the Child also complementing to the National Welfare Program for Children and People with Special Needs (2004-2006). Principles of the Social Welfare Concept of Estonia state that social services, including children’s homes, must be delivered close to their original environment and other services (i.e. educational services), in fashion resembling in the best possible way usual home and family environment.

The priority area 7 “Regional policy and cross-border activities” includes one project financed from both FMs. Project EE0035 fulfils the objectives of improving the public transportation (PT) such as stopping the decline in PT use and PT convenience and improving the system effectiveness. Besides that the projects helps to fulfil the objectives of the Public Transport Development Programme for 2006-2010, the main objective is to stop the process of decreasing proportion of PT usage to maintain it on a higher level than 30% of passenger turnover. Though the project EE0035 has not completely finished yet, the availability of public transportation information is already better and much more organized than before. There have been also activities undertaken to popularize public transportation through different media campaigns.

The real impact on overall objective of the FMs and on Estonian specific objectives will appear after the implementation of the projects has been finished.

2.2 Technical Assistance for implementation of the Financial Mechanisms

The activities of Technical Assistance for implementation of the Financial Mechanisms have continued in this period. 6 PIRs have been sent to the FMO by the cut-off date of this report. According to the Grant Agreement (GA) the detailed budget for 2010 was presented to the FMO on November 3rd, 2009.

2.3 Intermediate Bodies, Project Promoters and Target Groups

Managerial set-up in Intermediate Bodies is identical to the last annual report period. There are currently four ministries acting as an Intermediate Body (IB) i.e. body responsible for the priority area of individual projects of the EEA FM. The list of IBs is as follows:

Priority areas 1 and 2 – the Ministry of the Environment (MoE), Foreign Financing Department (line departments have an assisting role);

Priority area 3 – the Ministry of Culture (MoC), Department of Cultural Heritage and the Department of Budget and Economic Analysis;

Priority area 5 – the Ministry of Social Affairs (MoSA), Foreign Financing Unit of the Finance and Property Management Department;

Priority area 7 – the Ministry of Economic Affairs and Communications (MoEAC), Foreign Co-operation Projects Division of the Foreign Funding Department.

There are altogether 7 PPs (2 rural municipalities, 2 public schools, municipal company, private company and university) of the EEA FM projects that have been implementing

the projects during this annual report period. In addition to that 4 PPs (NGO, university, public sector organization and foundation) of the projects financed from both mechanisms implement the projects.

The project EE0035 “Development of the Estonian Public Transportation Information System” used to be implemented under the supervision of MoEAC until December 2008. Since the beginning of 2009 the implementation of the project was transferred to Estonian Motor Vehicle Registration Centre (EMVRC) as a result of the legislative changes occurring in the field of public transportation coordination in Estonia. Since July 1, 2009 EMVRC merged to Estonian Road Administration. The Estonian Road Administration is the PP for project EE0035.

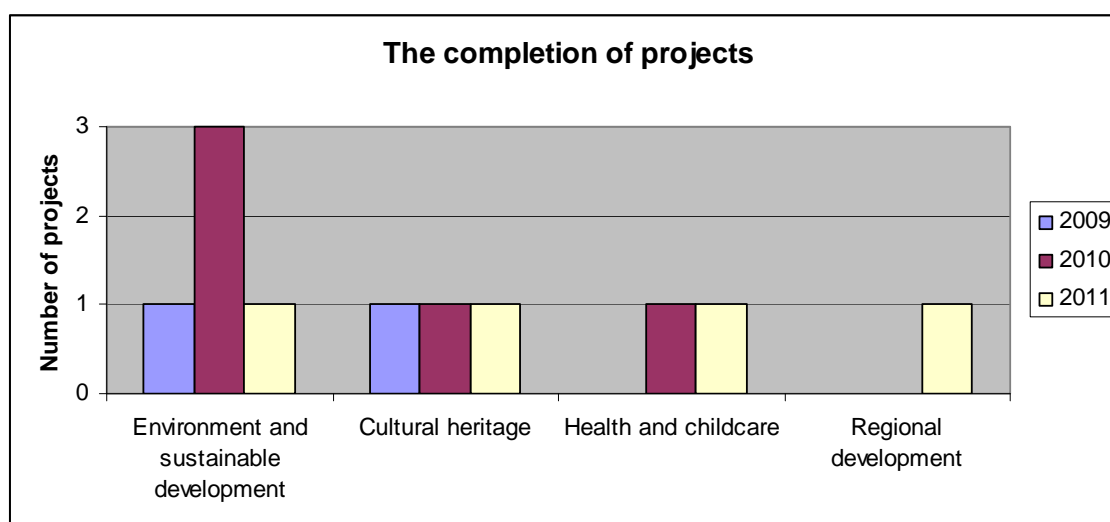
As most of the projects have hired or named project managers, the project management runs smoothly. Once per year the MoE organizes the seminar for PPs of the respective priority area to discuss arisen common problematic topics.

The IBs have established an everyday communication with PPs via phone, e-mail and official letters. Also the IBs carry out on-the-spot checks, participate in PPs’ seminars and steering committees if necessary.

As there are quite different projects in all the priority areas, there are quite many target groups altogether. All the projects have large regional target groups and many projects have national effect. The target groups have not changed in this annual report period. The overview of the target groups was presented in the Annual Report 2008 (see p. 2.5 Target Groups).

2.4 Finished individual projects

There are 2 projects completed by the end of 2009. The 11 projects financed from EEA FM and 4 from both FMs are presented according to the priority area and completion dates at the following chart:



Two projects finished their activities during the reporting period reaching the objectives set in the Project Agreement and Project Implementation Plan:

- The result of the project EE0037 “Koigi manor school as an upholder of architectural and cultural heritage” is renovated main building of the manor. The

heart of the manor complex is the manor house in early classical style where is Koigi Basic School.

- The result of the project EE0040 “Reduction of Greenhouse Gas Emissions through the Adoption of Renewable Biofuels in the Boiler House of OÜ Lihula Soojus” is the reduction of greenhouse gas emissions through the adoption of renewable biofuels in the boiler house of OÜ Lihula Soojus. The introduction of herbaceous biofuels and wood chips at Lihula Soojus OÜ boiler house has allowed Lihula to take advantage of the locally available biofuels, cut down the emissions and help Matsalu Wetland to preserve its natural environment.

3. Block Grant

During the reporting period there have been various main objectives for the Block Grant intermediaries as the implementation processes have reached to different stages.

The only open call of the transfer on knowledge Block Grant was carried out already in previous reporting period and all the sub-projects last almost until the end of the eligibility period. Therefore the main aim of the reporting period has been rather technical - assuring smooth reporting, checking and financing processes.

The current reporting period has been more challenging for the regional development Block Grant and NGO Fund as the remaining funds of individual projects' open call were divided between the two Block Grants at the end on commitment period. The total eligible cost of the NGO Fund was increased by EUR 140606 from EUR 2332031 to EUR 2472637 and the total eligible cost of the regional development Block Grant was increased by EUR 882795 from EUR 3750209 to EUR 4633004. As the demand of assistance and also the quality of applications have been rising the additional funds have given to both of the Block Grant grateful opportunity to finance more sub-projects. At the same time the administrative workload became bigger too. The open calls of the regional development Block Grant were finalised during the reporting period while the applications of last open call of the NGO Fund are still under evaluation.

3.1 Strengthening of Local and Regional Development Block Grant

The Intermediate Body of the Strengthening of Local and Regional Development Block Grant is the Ministry of the Interior. The Intermediary for the Block Grant is the state foundation Enterprise Estonia (EE).

The general objective of the Regional Development Block Grant is to contribute to the sustainable and balanced development of the regions of Estonia.

The applying process was carried out in two rounds. The deadline of the first open call was in June 2008 and of the second open call 1st of April 2009. Totally 112 applications were submitted, out of which 57 applications were financed. See list of the sub-projects of the 2nd open call in Annex III.

Eligible applicants were local government units, local government associations, county governments, non-profit associations and foundations.

Grants were provided in two priority areas:

1. Promotion of local and regional cooperation and strengthening of the administrative capacity of public sector organisations - 45 sub-projects divided by activities:

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- Common development plans, strategies, spatial planning – 14 projects;
- Development of the administrative capacity of local governments, local government associations and county governments, and the increasing of development-related competence, mainly via partnerships with local and regional authorities and associations thereof from other EEA and EFTA member states – 9 projects;
- Preparatory activities (surveys, analyses, forecasts, expert opinions, seminars, etc.) initiated by local government units with the following objectives: development of the better/innovative common public services of at least two local government units – 8 projects;
- Optimisation of territorial administrative division – 6 projects;
- Implementation of pilot projects for the better provision of common public services via cooperation between at least two local government units (except the activities related to housing, water and sewerage supply, maintenance of roads and city streets, waste management and public territory maintenance) - 6 projects;
- Contractual transfer of public services to non-profit associations via cooperation between at least two local government units – 2 projects.

2. Improvement of the economic and development environment -12 sub-projects divided by activities:

- Elaboration of alternative activities for stimulating local employment, also for decreasing long-term unemployment – 6 projects;
- Activities for passing on and applying local traditional know-how, e.g. establishment and furnishing of local workshops – 3 projects;
- Central activity of county governments or local government associations: Establishment of public wireless internet areas, improvement of quality and security thereof and the provision of public internet point computers with ID-card readers (incl. purchase of computers in a well-grounded case) – 2 projects
- Development of business contacts and information networks between Estonia and EEA/EFTA member states aimed at reviving local economic activity – 1 project.

In most of the sub-projects much attention is being paid to the issue of good governance and to the social dimension of sustainable development. This is very much reflected in the aims of the projects, for example many aim at improving social public services and also institutional capacity of the public sector to provide better public services. Also quite much attention is paid to economic and environmental dimensions of sustainable development. Some projects seek more efficient solutions to provide public services, for example through delegation of public services to NGOs. Some projects are directed to improve environmental sustainability of the regions, for example through spatial planning principles for land-use in coastal areas. A quite big share of projects is directed to disabled people and children. More than fourth of projects aims at strengthening of bilateral relations between Estonia and Norway. There are only five sub-projects directed to gender equality, one project has bilateral relations with Iceland and there are no projects with Liechtenstein.

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Most of sub-projects are still ongoing. There have been a lot of small changes in projects budgets (mostly the real costs of some activities are smaller than planned and some a larger than planned). There have been also some changes of projects' timetables, but none of those have crossed the eligible time-limit. Regardless of the overall economical decline there is no evidence in financial capability of end-recipients to carry-on their planned project-activities. Activities of all the projects have remained the same as planned and until now there are no signs, that there could be any serious risk with completion of projects. Already during the year of 2009 EE focused to avoid the risk of sub-projects exceeding the project total time-limit. The completion reports of 12 sub-projects are expected by March 2011. The eligibility period for the whole Block Grant matches the eligibility period of the FM.

3.2 Fund for Non-Governmental Organisations (NGO Fund)

The Intermediate Body of the NGO Fund is the Ministry of Finance and the Intermediary is the non-governmental organisation Open Estonia Foundation.

During the reporting period, five open calls have been carried out, the sixth and final call is still in process. The results of the last open call are expected by April 2010. In the completed rounds EUR 2154943 has been distributed to a total of 155 applicants, including 72 large-scale projects and 83 small-scale projects. See list of sub-projects in Annex III.

An analysis of the open calls clearly shows an increase in the number of applications received (121 applications in the first round as opposed to 194 in the fifth round). This trend can be attributed to an increased awareness of the Fund as more and more organisations received funding, and the fact that the country's economic situation has significantly deteriorated, reducing other funding possibilities for civil society organisations. An overview of the distribution of the projects according to each NGO Fund priority area shows that most initiatives were targeted to the development of democracy and civil society - 49% of all applications, while 37% of the projects supported social integration and local development, and 14% were aimed at sustainable environmental development.

By the end of the reporting period, 57 projects of the 155 supported sub-projects have been completed. Based on the results achieved, the NGO Fund can be said to have allowed Estonian civil society organisations to take targeted action to boost the institutional development of organisations and cooperation networks. The projects have made a significant contribution to raising the overall capacity of the non-governmental sector to act as a strong partner to the public sector in resolving key problems in society. One of the already visible positive effects of the programme is an increased attention to promoting and implementing volunteerism in different spheres and among various groups in society. In addition, support from the NGO Fund has helped many interest groups to become stronger and more vocal in disseminating their messages. The latter can also be seen in a more active public debate on different topics raised by the interest groups. For instance, an active network of organisations standing for the rights of children has emerged, which has succeeded in creating a public discussion on the development of child care services in Estonia. NGOs have also successfully managed to build their capacity to advise people for effective participation in public planning processes.

The administration of the NGO Fund has been carried out as planned. As the intermediary the Open Estonia Foundation focuses on the technical administration of the NGO Fund and monitoring the content of the projects implemented. At the same time, due to the very high level of interest in the NGO Fund, the demanding schedule of the open calls and the large number of projects in progress in the reporting period, it was not possible to undertake an exhaustive analysis of the activities carried out by the final recipients. Based on the experience of the financing period in progress, suggestions for the future would include reducing the number of open calls, which would decrease the expenditure on administering follow-up applications and allow the intermediary organisation to focus on monitoring the content of the projects.

On the basis of project reports, on-the-spot inspections and visits to project-related events, the program coordinators at the Open Estonia Foundation can confirm that the grants awarded have for the most part been used for the designated purpose well in accordance with the requirements of the NGO. Three irregularities were found during the reporting period, of which one has been resolved by now. It is, however, important to stress that misused assistance accounts for only a marginal share of the total assistance provided by the NGO Fund.

3.3 Transfer of Knowledge Block Grant

The Intermediate Body of the Transfer of Knowledge Block Grant is the Ministry of Education and Research and the Intermediary is the state established foundation Estonian Science Foundation.

During the reporting period all the ten research sub-projects have been in implementing process and the work has been carried out according to the existing plans.

According to the interim reports submitted by the end-recipients quarterly most of the projects are in the phase of analyzing collected data and preparing article manuscripts. In the framework of the Block Grant projects Estonian scientists have participated in several international conferences and workshops. Several joint workshops in cooperation with the Norwegian colleagues have taken place in Estonia.

Three projects out of ten are in finalizing phase and the next payments for them will be done after the completion report has been approved. First completion report is expected in the second quarter and the second one in the third quarter of 2010. Most of the completion reports are expected in the first quarter of 2011.

The final scientific conference for presenting the results of the sub-projects and sum-up the Transfer of Knowledge Block Grant is planned to organize in March 2011 in Tallinn. Final conference preparatory work will be initiated shortly and suggestions from donor states would be highly appreciated.

4. Public awareness

During the implementation process the publicity is mainly provided by PPs and Intermediaries advised by the IBs or NFP when needed.

Press releases on opening ceremonies and other important events have been and will be published. There have been several articles, interviews and other events regarding the projects in the local publications as well as in nation-wide media with the aim of raising public awareness of the goals of their projects and the source of financing. (Annex IV).

According to publicity plans, mainly of the projects of reconstruction works but not only, billboards with information about the Donors, PPs, conservation companies, supervisors and etc have been installed. Many PPs have added information about the financial mechanism to their existing webpage or launched project specific webpage. Depending on projects' aims many PPs have organised different seminars and workshops. In several cases the introductory leaflets and information booklets have been published.

In general the projects' publicity plans are being followed and the publicity actions taken correspond to the projects' actual progress.

The main publicity activity carried out by NFP is administrating and updating the official webpage of the FMs in Estonia www.eeagrants.fin.ee. It gives general information about implementing process, grant decisions and when reasonable refers to webpage where more detailed information can be found for instance to Intermediaries' webpage. Also several IBs express on their own webpage information about the FMs from the priority areas point of view.

Besides that the NFP has produced promotional materials with the logos of the FMs such as pens, posters, bags, calendars, stickers etc in order to raise awareness and for remembering the visuals of the FMs. Most of the information seminars were held during the earlier annual report periods, only one information seminar to PPs was provided in the current reporting period.

5. Legal issues

5.1 Legal base

There have been no changes in current reporting period. Legal base for implementing the FMs in Estonia is assured by the Ratification Act of the Memoranda of Understanding dated March 22nd, 2006, the Government Regulation No 137 "Rules and Procedures for Application for, Use of, Supervision over and Assessment of the Results of the Resources of the Financial Mechanism of the European Economic Area and the Norwegian Financial Mechanism" dated June 14th, 2006, the Government Regulation No 278 "Recovery and Reimbursement of Grants and Rules and Procedures for Reporting on Irregularities in Awarding and Using the Grants" dated December 22nd, 2006 and the Government Order No 696 "Appointment of Authorities Arranging the Use of the Resources of the Financial Mechanism of the European Economic Area and the Norwegian Financial Mechanism" dated December 7th, 2006.

5.2 State aid

There have been no changes of two projects regarding state aid in current reporting period. Aid for the project EE0019 “Reuse of Solid Combustible Waste in Cement Rotary Kilns of AS Kunda Nordic Tsement” and project EE0040 “Reduction of Greenhouse Gas Emissions through the Adoption of Renewable Biofuels in the Boiler House of OÜ Lihula Soojus” was regarded as regional investment aid under the Commission Regulation 1628/2006 on regional investment aid. Summary information was published on the Official Journal with the following registration information: XR187/2007 - Regional aid in the frames of EEA financial mechanism and Norwegian financial mechanism.

The information about above mentioned projects is in the Register of State Aid and De Minimis Aid. The register is established according to the Regulation No. 7 of the Government of the Republic of 8 January 2009. The function of the register is to ensure that data regarding beneficiaries and aid granted to them is accessible to persons and agencies. The state aid reports are prepared by NFP and are addressed to EC every year.

5.3 Procurements

Procurement procedures have been provided according to the Public Procurement Act of Estonia, which is harmonised with the EU legislation. If public procurement is not required by the Public Procurement Act, comparable offers within reasonable limit have been asked from different companies to ensure the best price and quality. The ruling principle in procurement of goods and services is “seeking value for money” and all the PPs are expected to follow at least the latter principle.

6. Audit and monitoring

6.1 Audits and monitorings carried out during the reporting year

Auditing the management and control systems of the administration of the FMs and executing project audits on a sample basis is the responsibility of the Financial Control Department of MoF (the Auditing Authority). According to the Decree no 137 of the Government of the Republic of Estonia from 14th of July 2006 the Auditing Authority audits the management and control systems of the administration of the grant projects if needed. The projects co-financed from the Norwegian and EEA financial mechanisms are audited on the sample basis. In compliance with the Government Regulation No 137 audits may be carried out also by the internal auditors of the IBs.

Regional Development Block Grant

The external monitoring was conducted for the project EE0007 by monitoring company Inbas GmbH chosen by FMO in August 2009. No major findings were made.

NGO Fund

The Auditing Authority carried out an audit of the management and control systems of the Intermediary Open Estonia Foundation during August 2008 to November 2008. As a result of the audit the Auditing Authority is in opinion that the management and control systems of the Intermediary are in compliance on all material aspects. There were 4

significant findings and 4 insignificant findings on which the recommendations to the Intermediary were made. Recommendations have been taken into account by the Intermediary.

6.2 Audit and monitoring plan for the next reporting period

The FMO Monitoring Plans for 2010 related Norway Grants projects in Estonia. Randomly selected project for external audit is project EE0012 (Q3-4.).

Project audits (sample checks on expenditure) will be carried out on the basis of annual audit plan compiled according to the risk assessment methodology in cooperation with IBs. The audits will be conducted in accordance with Standards of The Institute of Internal Auditors (IIA) and in conformity with the national auditing manuals (“The Manual of Sample Check on Expenditure” and “The Procedures on Auditing of the Financial Control Department of the Ministry of Finance”).

The Auditing Authority is planning to carry out an audit of the management and control system of the intermediary Estonian Science Foundation in the second half of 2010.

At least once during the project implementation period, Internal Audit Department of The Ministry of Economic Affairs and Communications (IB) carry out or organize an independent financial audit. There will be audit for the project EE0039 during the 1st quarter of 2010. The Ministry of Economic Affairs and Communications as the PP of the project EE0035 have agreed to the Ministry of Finance to carry out the audit for project EE0035 on the 2nd half of 2010.

The Ministry of Culture does the audit for project EE0037 in 2010. The project EE0037 was finished in 2009.

See list of projects to be audited in 2010 in the table in Annex V.

6.3 Project implementation monitoring

The monitoring of the implementation of projects has been designed through reporting (approving PPs interim reports and eligible expenditure, annual reports of the priority area, day-to-day information exchange) and on-spot visits. According to the procedures all projects should be visited at least once during their implementation period.

Priority areas 1 and 2 - The Ministry of Environment carried out on-the spot checks for 2 projects: EE0019, EE0040. It may be concluded that the findings of on-the spot visits have been supported the information presented for the Project Interim Reports.

Priority area 3 - The Ministry of Culture (IB) carried out on-the spot checks for 2 projects in 2009. During the on-the spot checks the photos were taken as proof of evidence.

Priority area 5 - The Ministry of Social Affairs (IB) - all projects are visited at least once during their implementation period. The Internal Audit Department of the Ministry of Social Affairs does 2 on-site visits in 2010.

Priority area 7 - The Ministry of Economic Affairs and Communications (IB) procedures regulate the frequency of on-spot checks and audits of the projects. At least

once during the project an on-spot check will be carried out by the IB, the specialists could be included.

7. Cross cutting issues

All principles of sustainable development, gender equality and good governance are followed upon implementation of the projects, several of which are inseparably interrelated.

Sustainable development (environmental, economic, social)

Social: During the implementation period, the projects are not directly involved with social dialogue. However, the pure fact that such an amount of finances were directed to the manor schools for example gives out a positive signal that life in the countryside and our national heritage is respected and valued.

Environmental: As under priority areas number 1 and 2 all projects are environmental protection projects, the projects' activities are fully targeted to environmental issues. The projects are promoting nature protection, environmental awareness and education for sustainable development. In addition to that, all extracted material from the construction sites and any waste that occurred during (re)construction works have been handled in line with the Waste Act of Estonia. Besides that, the project EE0035 promotes a more environmentally friendly alternative to the use of passenger cars on roads with heavy traffic and in city areas.

Economic: Sustainable and economical use of natural resources is promoted. Also, the best available technology is seek for when it comes to equipment or information systems, which helps to use the equipment for a longer time without updating and also to make better and more reasoned decisions. For example, in the case of project EE0035, the development of PT Information System will provide remarkably better preconditions for equal treatment of carriers and fair competition and making knowledge-based decisions regarding the organisation of public transportation, offering the orders of public transport service countrywide and reliable data.

Sustainability of the project activities and results is supported with agreements signed between different partners whose contribution is necessary for achieving and guaranteeing sustainability and further development of project results.

The development of Estonia is sustainable when the growth of the welfare of people, coherence of society and balance with the surrounding environment is ensured. All this is promoted through the FMs projects.

Gender equality

All the PPs are oriented towards gender equality and are striving for equal treatment of men and women in the project implementation process whenever and wherever it is possible. In implementing projects, there is no discrimination to be included in the project teams based on gender, race and religion. The jobs are not set gender preferences in any manner. All received job applications are considered on equal basis and the salaries of female applicants are at the same level as of male applicants and are based on participants' competence and professional merits. Also the used equipment is

in compliance with the requirements of EU safety and best available technique principles and suitable to be worked with by the representatives of both genders.

Results of the projects are equally available for the use for all the inhabitants of Estonia and also to tourists of Estonia. Moreover, the development of PT system provides better preconditions for all inhabitant groups' participation in the society. Improving the conditions of use of PT will favour better equal possibilities. Convenient means of PT available grant equal accessibility for the inhabitants.

There are some projects where following of the above mentioned principle is not possible or reasonable in full scale due to essence of the project. For example in the project EE0020 the Viru prison is focused on men as it is a men's prison.

Good governance

The projects were planned in accordance with all elements of good governance, highlighted by the Donor. These elements are: accountability, transparency, participation, equality, rule of law, capacity and competence, and responsiveness to people's needs.

Upon implementation of the projects, the Constitution of Estonia, other legislation of the Estonia and contracts with state authorities and international agreements are followed. For example, the financial transactions associated with the projects are concluded in compliance with the Accounting Act, the generally accepted accounting principles and the requirements set by the FMs – transparency of transactions, compliance with laws, auditing according to requirements and preservation of documents. The possibility of corruption within the project is minimized due to double-checking of the budget implementation. Also, all public procurements are carried out accordingly to the Public Procurement Act. Upon conducting the public procurements and implementing the projects, the principles of equal treatment of tenders and transparency are complied with and the potential conflicts of interest are avoided.

To ensure best monitoring of the project activities, the IBs have provided the thorough set of regulations and procedures, which both the PPs and IBs are obligatory to follow during the implementation of projects.

Participation and equality principles are supported by the rights of all participating members to express their doubts and supports towards any kind of methodological, management or implementation problems. That can be addressed to project coordinators or/and steering committees and all the projects' members. Due to the activities of steering committees it is easy to reach the balance between rights and responsibilities of all the partners. In particular, it means that the projects will not alter rights and interests of any partner and any third party.

8. Planning for the next reporting period

In the year 2009 the administration mainly focused on continuous strengthening of the management and control system and completing the processes related to assessing and approving the project applications. For the most of project promoters this period has been busiest time in implementing the projects.

The current reporting period has shown that the system is working well and now the main challenge for remaining eligibility period of the EEA FM 2004-2009 is resultant and timely implementation of the individual projects and of the Block Grant as well.

9. Any additional information

Some projects have had delays in the implementation process due to procurement process complications or delays. In some cases, the price of the successful tender for construction or restoration activity has been lower than expected in the project budget. At the same time, during the actual construction or restoration process a need for modifications in works has occurred in order to guarantee the result of high quality and accordance to the national heritage protection requirements. It is very common that during the construction or restoration works new circumstances occur that could not be foreseen before. As the NFP has understood, the slight modifications or specifications of activities do not affect the scope, objectives, purpose, or results of the project (such as change of materials etc) do not need prior approval from the Project Amendment Group (PAG). The proposals for additional activities, however, always need prior approval of the PAG.

Annexes

- I. Commitments and disbursements made from November 2008 until January 2010
- II. List of individual projects, data and activities
- III. List of sub-projects of Block Grants
- IV. List of public awareness events
- V. Audit plan for 2010

Annex I. Commitments and disbursements made from November 2008 until January 2010

Priority Areas 1 and 2	By commitment and decommitment deadlines			Modified / according to PCR			Project Promoter*			Donors							
	Total eligible cost	Committed		Total eligible cost	Committed		Disbursed during reporting period**	Total disbursed	%***	Reimbursed to the Project Promoter during reporting period				Reimbursements for future periods			
		Norway	EEA		Norway	EEA				Norway	EEA	Total	%****	Norway	EEA	Total	%****
Total	10 481 576	3 596 278	2 082 104				5 208 350	7 149 201	68,2%	1 556 964	844 783	2 401 747	42,3%	1 687 572	848 879	2 536 451	44,7%
EE0010	792 000	673 200	-				188 516	275 684	34,8%	158 964	-	158 964	23,6%	514 236	-	514 236	76,4%
EE0011	646 398	549 438	-				213 534	307 734	47,6%	129 378	-	129 378	23,5%	404 650	-	404 650	73,6%
EE0012	520 000	221 000	221 000				144 525	325 614	62,6%	61 690	61 689	123 379	27,9%	136 602	136 602	273 204	61,8%
EE0018	540 600	-	449 995				261 645	361 719	66,9%	-	107 547	107 547	23,9%	-	342 448	342 448	76,1%
EE0019	3 714 464	-	837 240	2 109 210	-	475 416	1 540 254	2 072 620	55,8%	-	318 194	318 194	66,9%	-	156 593	156 593	32,9%
EE0034	2 454 728	1 431 597	-	2 714 949	1 431 597	-	1 778 113	2 714 949	110,6%	995 237	-	995 237	69,5%	122 736	-	122 736	8,6%
EE0040	757 099	-	378 550	756 736	-	378 368	748 306	756 736	100,0%	-	337 415	337 415	89,2%	-	37 855	37 855	10,0%
EE0044	618 500	525 725	-				255 737	256 425	41,5%	191 757	-	191 757	36,5%	333 968	-	333 968	63,5%
EE0045	437 787	195 318	195 319				77 720	77 720	17,8%	19 938	19 938	39 876	10,2%	175 380	175 381	350 761	89,8%

Priority Area 3	By commitment and decommitment deadlines			Modified / according to PCR			Project Promoter*			Donors							
	Total eligible cost	Committed		Total eligible cost	Committed		Disbursed during reporting period**	Total disbursed	%***	Reimbursed to the Project Promoter during reporting period				Reimbursements for future periods			
		Norway	EEA		Norway	EEA				Norway	EEA	Total	%****	Norway	EEA	Total	%****
Total	9 696 131	6 157 293	2 069 812				4 602 457	6 786 580	70,0%	3 261 010	1 325 865	4 586 875	55,8%	2 780 386	740 830	3 521 216	42,8%
EE0023	567 464	477 634	-	600 599	477 596	-	440 882	602 694	106,2%	447 566	-	447 566	93,7%	30 030	-	30 030	6,3%
EE0028	1 089 627	926 183	-				525 696	1 032 230	94,7%	717 130	-	717 130	77,4%	209 053	-	209 053	22,6%
EE0029	1 361 328	1 157 129	-				604 421	840 074	61,7%	405 555	-	405 555	35,0%	635 861	-	635 861	55,0%
EE0031	1 425 933	1 212 043	-				965 608	1 425 933	100,0%	1 138 406	-	1 138 406	93,9%	73 637	-	73 637	6,1%
EE0032	638 286	542 543	-	638 114	542 397	-	117 053	638 114	100,0%	542 397	-	542 397	100,0%	0	-	0	0,0%
EE0036	1 305 662	-	1 109 813				733 522	1 025 783	78,6%	-	812 666	812 666	73,2%	-	295 369	295 369	26,6%
EE0037	1 129 411	-	959 999				1 122 764	1 129 241	100,0%	-	513 199	513 199	53,5%	-	445 461	445 461	46,4%
EE0047	1 178 852	1 002 024	-				65 714	65 714	5,6%	1 923	-	1 923	0,2%	1 000 101	-	1 000 101	99,8%
EE0049	999 568	839 737	-				26 797	26 797	2,7%	8 033	-	8 033	1,0%	831 704	-	831 704	99,0%

* Eligible costs only

** Eligibility of all costs has not been checked

*** % from the total eligible cost by commitment deadline

**** % from total commitment; % from commitment after the modification/PCR if applicable

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Priority Area 5	By commitment and decommitment deadline			Modified / according to PCR			Project Promoter*			Donors							
	Total eligible cost	Committed		Total eligible cost	Committed		Disbursed during reporting period**	Total disbursed	%***	Reimbursed to the Project Promoter during reporting period				Reimbursements for future periods			
		Norway	EEA		Norway	EEA				Norway	EEA	Total	%****	Norway	EEA	Total	%****
Total	8 444 868	5 153 930	1 649 345				4 799 050	5 973 202	70,7%	3 061 030	37 387	3 098 417	45,5%	1 993 884	1 611 958	3 605 842	53,0%
EE0016	936 700	769 312	-				343 382	461 204	49,2%	203 642	-	203 642	26,5%	515 037	-	515 037	66,9%
EE0021	1 345 518	1 143 690	-				1 275 476	1 324 291	98,4%	865 317	-	865 317	75,7%	236 880	-	236 880	20,7%
EE0024	620 726	372 436	-	621 917	371 844	-	553 059	621 917	100,2%	340 440	-	340 440	91,6%	31 145	-	31 145	8,4%
EE0025	948 785	613 959	-	948 526	613 791	-	140 621	948 526	100,0%	613 791	-	613 791	100,0%	0	-	0	0,0%
EE0026	605 460	298 492	216 149				602 622	604 411	99,8%	15 666	11 344	27 010	5,2%	282 826	204 805	487 631	94,8%
EE0033	948 091	805 877	-	941 184	800 006	-	817 413	941 184	99,3%	800 006	-	800 006	100,0%	0	-	0	0,0%
EE0038	561 434	-	477 219				206 920	212 112	37,8%	-	18 991	18 991	4,0%	-	458 228	458 228	96,0%
EE0046	1 124 679	-	955 977				99 305	99 305	8,8%	-	7 052	7 052	0,7%	-	948 925	948 925	99,3%
EE0048	965 190	820 122	-				735 348	735 348	76,2%	222 168	-	222 168	27,1%	597 954	-	597 954	72,9%
EE0052	388 285	330 042	-				24 904	24 904	6,4%	0	-	0	0,0%	330 042	-	330 042	100,0%

Priority Area 6	By commitment and decommitment deadlines			Modified / according to PCR			Project Promoter*			Donors							
	Total eligible cost	Committed		Total eligible cost	Committed		Disbursed during reporting period**	Total disbursed	%***	Reimbursed to the Project Promoter during reporting period				Reimbursements for future periods			
		Norway	EEA		Norway	EEA				Norway	EEA	Total	%****	Norway	EEA	Total	%****
Total	712 672	605 771	-				288 547	638 901	89,6%	316 600	-	316 600	52,3%	289 171	-	289 171	47,7%
EE0020	712 672	605 771	-				288 547	638 901	89,6%	316 600	-	316 600	52,3%	289 171	-	289 171	47,7%

* Eligible costs only

** Eligibility of all costs has not been checked

*** % from the total eligible cost by commitment deadline

**** % from total commitment; % from commitment after the modification/PCR if applicable

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Priority Area 7	By commitment and decommitment deadlines			Modified / according to PCR			Project Promoter*			Donors							
	Total eligible cost	Committed		Total eligible cost	Committed		Disbursed during reporting period**	Total disbursed	%***	Reimbursed to the project during reporting period				Reimbursements for future periods			
		Norway	EEA		Norway	EEA				Norway	EEA	Total	%****	Norway	EEA	Total	%****
Total	2 156 300	1 403 846	165 625				990 039	1 261 289	58,5%	564 709	55 139	619 848	39,5%	839 137	110 486	949 623	60,5%
EE0035	1 616 010	1 079 672	165 625				594 594	865 844	53,6%	359 435	55 139	414 574	33,3%	720 237	110 486	830 723	66,7%
EE0039	540 290	324 174	-				395 445	395 445	73,2%	205 274	-	205 274	63,3%	118 900	-	118 900	36,7%

Block Grants	By commitment and decommitment deadlines			Modified / according to PCR			Intermediary*			Donors							
	Total eligible cost	Committed		Total eligible cost	Committed		Disbursed during reporting period**	Total disbursed	%***	Reimbursed to the Intermediary during reporting period				Reimbursements for future periods			
		Norway	EEA		Norway	EEA				Norway	EEA	Total	%****	Norway	EEA	Total	%****
Total	7 640 102	4 018 020	3 276 945				3 778 698	4 368 626	57,2%	1 922 172	1 454 280	3 376 452	46,3%	1 202 157	956 561	2 158 718	29,6%
EE0007	4 633 004	2 660 631	1 919 557				2 226 747	2 280 515	49,2%	1 272 430	804 542	2 076 972	45,3%	881 749	636 153	1 517 902	33,1%
EE0014	2 472 637	1 130 243	1 130 242				1 217 524	1 727 665	69,9%	527 211	527 209	1 054 420	46,6%	246 955	246 954	493 909	21,8%
EE0015	534 461	227 146	227 146				334 427	360 446	67,4%	122 531	122 529	245 060	53,9%	73 453	73 454	146 907	32,3%

Technical Assistance	By commitment and decommitment deadlines			Modified / according to PCR			National Focal Point*			Donors							
	Total eligible cost	Committed		Total eligible cost	Committed		Disbursed during reporting period**	Total disbursed	%***	Reimbursed to the Project Promoter during reporting period				Reimbursements for future periods			
		Norway	EEA		Norway	EEA				Norway	EEA	Total	%****	Norway	EEA	Total	%****
EE0006	676 678	287 588	287 588				83 156	329 140	48,6%	42 970	42 969	85 939	14,9%	158 276	158 277	316 553	55,0%

* Eligible costs only

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*** % from the total eligible cost by commitment deadline

**** % from total commitment; % from commitment after the modification/PCR if applicable

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Annex II. List of individual projects, data and activities

FM	Project number	Project Promoter	Project title	Duration	Activities planned for the reporting period	Activities carried out during the reporting period	Activities planned for the next reporting period
<p>1. Priority area „Protection of the environment” 2. Priority area „Promotion of sustainable development”</p>							
N/EEA	EE0012	University of Tartu	Emission of nitrous oxide and methane from Estonian agricultural landscapes - variation among various ecosystems and possible mitigation strategies	05.09.07 - Aug 10	Field measurements and laboratory incubations.	- gas sampling from 8 selected sites plus from supplementary sites was sampled. - soil samples from 3 depths of all 12 sites were analyzed; - papers on GHG emissions from Estonian wetlands were published. - regular meetings, field work sessions. The materials were presented to participants in international and local meetings.	- to complete field measurements of greenhouse gas fluxes; - to complete laboratory incubations with soils from field sites; - to complete GIS-based scenario analysis of possible mitigation strategies; - to complete publishing;
N/EEA	EE0045	Estonian Fund of Nature	Estonian mires inventory completion for maintaining biodiversity	Dec.08-Apr.11		- printing the maps and orthophotos for 12841 areas was completed. Field work inventory for 4000 areas; -preparation works for digitalization of data (the digital forms of inventory, the programme of entering data). By January 2010, data on 500 areas was digitalized; - 2 instructions seminars for fieldworkers were organized.	- to complete the filed works of the selected areas. 8841 areas will be inventoried during the year 2010. To digitalize 4000 areas; - instruction seminars for training the new field experts during March – May 2010. Experiences of field works on 2009 will be taken account for specifications of themes; - to organize an international conference; to publish the inventory book including project results in Estonian and English.

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EEA	EE0018	University of Tartu	Estonian biodiversity data base and information network supporting Natura 2000	Jan 08 – Dec 10	Improvement the input modules of the data base and development of conversion modules between different institutional data bases; publicity activities, explaining the relevance of biodiversity research and protection, and the goals of data base development within the framework of the project, including further development of web site, publications in media, public presentations and seminars.	- the partner reports on current data base structure and data flow model; - the number of input forms were completed and links between the databases were developed. The database compatibility was adjusted; - the main part of the species registry was developed by adjusting species registry module and graphic map output modules. The registry was complemented with species names (20 000) and common names (4000); - 2 articles and 2 workshops.	- to finalize the input including quality assessment of biodiversity data, and correction of the species and common names in the database; - to improve the public output of the database; - to complete the public promotion of the database;
EEA	EE0019	Kunda Nordic Tsement AS	Reuse of Solid Combustible Waste in Cement Rotary Kilns of AS Kunda Nordic Tsement	23.11.07 – March 10	Implementation of tenders and negotiations with waste fuels are ongoing; preparation of tenders for design, purchase of equipment, civil construction and installation works, transportation containers.	Construction and installation works were finalized and the testing of installed technology was carried out. The equipment was purchased/installed, warehouse for RDF and technology line was constructed. The RDF is supplied by several companies. The construction and installation works of separating walls and ceilings were carried out. Containers, rolling stocks and new multi-channel burners were not purchased. Existing burners were modified. The technical solutions of the project and the project budget changed according to the amendment decision in Sept 2009.	to print the project's promotional brochure
EEA	EE0040	Lihula	Reduction of	Nov.07 –	Approximately 90% of the	The boiler house was successfully	The project is finished.

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		Soojus OÜ	Greenhouse Gas Emissions through the Adoption of Renewable Biofuels in the Boiler House of OÜ Lihula Soojus	October 09	contracts should be fulfilled.	reconstructed - new automatized 1,8 MW multi biofuel boiler has been installed with all necessary equipment, the biofuel storage has been constructed and crane for feeding herbaceous biomass to the feeder has been installed; - contract has been signed for providing herbaceous biomass;	The project objectives and indicators are achieved.
3. Priority area „Conservation of European cultural heritage”							
EEA	EE0037	Koigi rural municipality	Koigi manor school as an upholder of architectural and cultural heritage	Jan 08 Jan 10	-To complete demolishing works and begin construction works. To finish renovation works of the electric system, water systems, walls and ceilings.	Demolishing works were completed. During the construction works, some additional works occurred, the amendments were approved by FMO. The construction works were completed according to the planned schedule.	The project is finished. The project objectives and indicators are achieved.
EEA	EE0036	Türi rural municipality	The restoration of the Laupa manor school	Feb 08 Dec 10	-To complete reconstruction of the boiler house, installation of a new boiler and restoration of the chimney. To finish restoring the heating, water and sewer systems in the whole building.	Construction works have progressed as planned. The heating systems in the whole building are restored within reach of 96%. The water and sewer systems are restored within reach of 90%.	To complete repairs of the restored façade. Reconstruction of the existing ventilation system on the 1st and 2nd floor according to the requirements presented to schools and national heritage sites. Reconstruction of electrical and alarm systems.
5. Priority area „Health and childcare”							
N/EEA	EE0026	ASBL SOS Children's Village	Enlarging SOS Children's village	Feb 08 March 10	- public procurement and construction of 3 family type houses for children without	- building construction procurement was carried out and construction works were finished	- Water and sewage systems will be connected in February 2010. The greenery works were postponed to

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		Association of Estonia			parental care in Põltsamaa. - purchase of furniture and equipment for the family houses	in December 2009; - Furnishing process was finished in December 2009.	spring 2010 due to very rainy autumn families will start to move to houses in March 2010
EEA	EE0038	Kaagvere Special School	Improvement of the training and development environment for girls and rural youths needing special educational conditions	Nov 07 – April 11	- the renovation of 2 quarrrystone buildings (shed and vault cellar) and a quarrrystone fence; - creative therapy activities	2- the renovation works will be finished in Jan-Feb 2010; a- the creative therapy activities (musical therapy and pottery) were carried out in a piloting format.	- the interior works, quarry-stone fence and the greenery works continue in the 1st half of 2010; - the creative therapy / socio-educational work (music, clay, natural materials) activities will start at full scale in spring 2010. Complementary training is foreseen for the instructor.
EEA	EE0046	Lahmuse School	Renovation of the buildings of Lahmuse School for children with special needs	Nov 08 – March 11	- Procurement for compilation of technical design projects for renovation of manor house, administrator's house, creamery and smithy; - Procurement for renovation of administrator's house, creamery and smithy and starting the construction works.	- Compilation of technical design projects for manor house, creamery and smithy is underway; - Procurement for renovation of creamery and smithy is delayed due to delay in procurement for compilation of technical design projects. Renovation of administrator's house started.	- Renovation works of the administration's house, creamery and smithy.
7. Priority area „Regional policy and cross-border activities”							
N/EEA	EE0035	Ministry of Economic Affairs and Communications	Development of Estonian Public Transport Information System	Jan 08 – Jan 11	- At least 2 more seminars organized for Counties PT organizers about the basic functionality of the PTIS. Installation of hardware and licenses for the basic functionality. To Compose the user manuals for authorities	- 1 training for PT organizers about the basic functionality. - Basic functionality of the information system is completed - Hardware and licenses for the hardware has been bought. - The development of the ticket sale IS started in January 2009	- At least 2 more seminars for Counties PT organizers; - Carry on composing the manuals (manuals drawn up until now are available on the project webpage); - To test and introduce Ticket Sale IS in the pilot area - The completion of ticket sales IS in

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				<p>and PTIS operators. To test and introduce the IS developments. Analysis of needs, compilation of a detailed analysis and design of the software, to choose the hardware for the Ticket Sale IS component. To test and introduce Ticket Sale IS in the pilot area. Introduction of the trip planner and the timetable search functionalities.</p>	<p>- The development of the Real Time IS has been started; - Publicity campaign of the site www.peatus.ee was carried out September 28 – November 30, 2009. - 4 information seminars were organized for the Counties PT organizers.</p>	<p>2010; - The completion of Real Time IS by the beginning of 2011; - Follow up publicity campaign for www.peatus.ee after ticket prices are viewable on the site.</p>
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Annex III. List of sub-projects of Block Grants

Projects funded under the regional development block grant – 2nd open call

No	Institution	Title	Financing (in EEK)
1	Põlva Rural Municipality Government	Preparing a development concept for common social services in the city of Põlva and Põlva rural municipality	366 185
2	Union of Harju County Municipalities	Increasing cooperation and administrative capacity in the Capital Region	2 537 000
3	Non-profit organisation Harju Public Transport Centre	Improving supply of public transport service in Lääne-Harju County and Lääne County	3 060 000
4	Otepää Rural Municipality Government	Developing snowmobile trails in the Otepää region	437 376
5	Põltsamaa City Government	Creation of a cooperation region on the basis of Põltsamaa city and surrounding rural municipalities for supplying additional common public services and increasing the quality of services	942 665
6	Union of Rural Municipalities of Setomaa	Developing a common model for optimum planning, administering and functioning in Setomaa's four rural municipalities in the fields of community care and recreational activity for the elderly, youth work and local cultural sphere	428 354
7	Võru City Government	Preparing studies for possible administrative reform of rural municipalities in the Võru region	594 065
8	Jõgeva City Government	Preparing a study on the impact of merger of local government units or implementation of another form of administrative integration in Jõgeva city and Jõgeva rural municipality	203 080
9	Association of Local Authorities of Pärnu County	Preparing for merger of Vändra town, and Vändra, Tootsi, Kaisma and Järvakandi Jrural municipalities	606 815
10	Valga City Government	Analysis and strategy for merger of local governments in the Valga region	615 842
11	Mäetaguse Rural Municipality Government	Pilot project: Launching a nursing home in Mäetaguse that offers modern service and meets the needs and expectations of elderly people	2 890 464
12	Diana Arenduskeskus Non-profit organisation	PEA Centre	2 169 315
13	Tartu City Government	Creating a digital geodetic archive for the Tartu region	3 100 000
14	Valga City Government	Provision of transportation for the disabled as a pilot project for common services offered by local governments in the Valga region	579 404
15	Network of Estonian Non-profit Organisations	Seven at one stroke. My Estonia: public services	2 926 712

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16	Association of Local Authorities of Pärnu County	Preparing a thematic plan integrating networks in the city of Pärnu and the vicinity	3 100 000
17	Kuressaare City Government	Joint plan for the contact zone in Kuressaare city and Kaarma rural municipality	1 323 586
18	Association of Local Authorities of Võrumaa	Preparing a common waste plan for 2009-2013 for local governments in Võru County	200 600
19	Põlva County Government	Thematic plans for areas of cultural and environmental value in four rural municipalities in Põlva County	1 050 892
20	Jõhvi Rural Municipality Government	Planning common energy conservation development in Jõhvi, Toila and Mäetaguse rural municipalities	1 288 000
21	Saare County Government	Preparing a wind energy thematic plan in Saare, Hiiu, Lääne and Pärnu County	2 367 080
22	Vooremaa Nature Centre Foundation	Preparing a thematic plan for the Saadjärv area	1 262 730
23	Rakvere City Government	Improving the quality and availability of tourism service in the service area of Rakvere Tourism Information Centre	232 590
24	Lääne County Government	A safe Lääne County	207 730
25	Estonian Centre of Architecture	Estonian Centre of Architecture, City Forums	1 712 744
26	Kiili Rural Municipality Government	Improving public service by planning public space in rural municipality centres in conditions of increased population growth – identifying and implementing best practice	313 731
27	Ökomeedia MTÜ	Improving the administrative capacity of local governments in the making of environmental decisions pertaining to development activity and involving the local population	189 041
28	Association of Municipalities of Estonia	Development of AIP and WiFi areas in Estonian local governments	946 647
29	Tartu City Government	Developing public educational support services in Tartu County - TAHTA	3 100 000
30	Paikuse Rural Municipality Government	Developing a creativity centre for dealing with handicrafts	507 707
31	Piiri Peal MTÜ	Creation of workshops – Stage I of development of an Estonian Old Believers Visitor Centre	3 095 945
32	Local Governments Activation Centre of Jõgeva County	Creation of a new workshop and upgrading existing workshops for resocializing non-active inhabitants	198 450
33	Mustvee Workshop	Creation of balanced development for young disabled people with low competitiveness	2 934 574
34	Estonian Agrenska Foundation	Establishment of the training kitchen of the Tammistu Training Centre	1 424 596

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35	Pärnu City Government	Organizing the 30th International Hanseatic Days Economic Conference „Hanseatic + tourism = Hanseatic tourism?”	279 746
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Projects funded under the NGO Fund - 3rd, 4th and 5th open call

No	Institution	Title	Financing (in EEK)
1	AIESEC Estonia	Platform for Good Citizens	342 800
2	Johannes Mihkelson Centre	Pilot project for developing a curriculum and training methodology for trustees in trade unions	499 244
3	e-Governance Academy	e-Participation in Local Governments	427 320
4	Estonian Evangelical Lutheran Church, Association for Work With Children and Youth	Questions of structure and Quality in the Association for Work With Children and Youth of Estonian Evangelical Lutheran Church	398 723
5	Estonian Fund for Nature	Improving the volunteer involvement in conservation holiday program	421 580
6	Estonian Green Movement	Coordinating and developing the Estonian Council for Environmental NGOs	457 800
7	Estonian Village Movement Kodukant	Development of Advisory Services for Development of Villages	494 100
8	Good Deed Foundation	Youth Development Program SINA to become a strong organization!	200 000
9	Humana Estonia	Blouse is my package	280 520
10	Nature Education Association Fenolo	Development of nature educational portal www.looduskalender.ee	399 212
11	NGO "Abitelefonid"	Development of the network of long distance working and establishment of additional working places for distance-employment	330 910
12	The Estonian Network of People Living With HIV	Raising the capacity of NGOs working with HIV issues through raising the potential of HIV-positive community	350 000
13	Valgamaa Partnership Board	Establishment of the youth-network in Valgamaa	449 775
14	Education Association of Kamari	Vigorous villages as base of a strong local government	99 479
15	Education and Culture Society "Läte"	Headspring Is the Start of Every River	89 838
16	Estonian Environmental Law Centre	Monthly Newsletter on Environmental Law	72 300
17	Estonian Olympic Committee	Improving the Cooperation Network of Regional Sports Associations by Developing a Common Information Space	96 772
18	Estonian Society for Nature Conservation, Narva branch	Revive the rubbish!	80 000
19	Estonian Village Movement Kodukant	Villages far-farmed – Village of the year 2009	99 150
20	Foundation Secure Saaremaa	State – its us!	74 325
21	New Way for Belarus	We have the Choice	99 000
22	NGO Estonian Neighbourhood Watch	Training for the workers of the NGO Estonian Neighbourhood Watch	22 100
23	NGO Children of the Earth	Model NATO Simulation Estonia	63 000

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24	NGO Counselling Centre for Families and Children	Cooperation of NGOs and Public Sector in Developing Services for Vulnerable Target Groups	96 840
25	NGO NB!	Assistant Police Officer of Läänemaa	29 838
26	NGO Sooru Development	Joint Activities for Celebrating 50th Anniversary of Sooru Community House	84 200
27	Rõuge Youth Club	Pathways to Youth Democracy	72 200
28	Tipu Nature School	Development of Tipu Nature School and its role in the region	45 800
29	NGO Eco-Media	Fostering sustainable development	471 230
30	Estonian Association for Environmental Management	Increasing the efficiency of the network of environment-friendly business	323 400
31	Estonian 4H	Development program for the regional youth board members of Estonian 4H	485 415
32	Estonian Union for Child Welfare	Children's ombudsman – from dialogue to cooperation	300 000
33	NGO You Will Not Be Left Alone	Post-rehabilitation for recovering former drug users aged 18-27 from Ida-Virumaa	405 849
34	Estonian Patient Advocacy Association	Systematic advocacy project for NGOs working in social and health care issues	250 000
35	Estonian Ornithological Society	Raising the institutional capacity and assuring the sustainability of Estonian Ornithological Society	440 820
36	Foundation Valuing Life	Enlargement of the Foundation's activities through a pilot project implementing the training program called PREP (Prevention Relationship Enhancement Program) in Estonia	410 000
37	Nõmme Child Welfare Organization	Better skills for an independent life	260 000
38	NGO Partnership	The creation and development of a network of the Art of Hosting practitioners	286 760
39	Estonian Sexual Health Association	Developing the training centre of Estonian Sexual Health Association	400 000
40	Estonian Private Forest Union	Involving Russian-speaking private forest owners from Ida-Virumaa in joint activities	200 300
41	Bureau of Legal Aid	Just that – for protecting civil society!	310 000
42	NGO Archipelago	Creative economy for the development of Hiiumaa	300 000
43	Estonian Rural Tourism	An NGO's strength lies in its educated and participating members	219 084
44	NGO Mondo	Increasing the institutional capacity of Mondo	375 000
45	Tartu Childcare Society	Introducing and promoting the child-minding model in Estonia and improving the accessibility of childcare services in Tartu	239 918
46	Estonian Debating Society	Regulating the Membership of Estonian Debating Society	350 000
47	NGO Voluntary Reserve Rescue Squad	Significant voluntary rescue service that the state can rely on	350 000
48	Karksi Tourism and Environment	Civil society organizations sustaining and developing the living environment	77 703

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49	Good Deed Foundation	Creating and introducing the evaluation system of SINA experiential learning program	100 000
50	NGO Ökokratt	Environment tent 2009 – Reusing is sustainable	99 925
51	Estonian Naturalists Society	Building the Estonian Naturalists Society's capacity as information and knowledge provider"	88 982
52	Estonian Environmental Law Center	Analysis of the organization of planning and constructing large buildings	89 880
53	Health Promotion Union of Estonia	Empowering the Estonian health promotion network	95 500
54	Estonian Flea Market	Promoting the flea market culture in Estonia	99 800
55	Folk Friends' Society	Promoting folk music and heritage culture in Mooste and Põlvamaa	88 500
56	Raeküla Society	Observing Youth	99 761
57	Estonian Association of Biology and Geography Teachers	The magazine of the Estonian Association of Biology and Geography Teachers as a tool for raising environmental awareness	88 000
58	Friends of Soomaa	Renewing the development strategy of Tipu village	20 000
59	Junior Achievement Development Fund	Wisdom gives security	99 900
60	NGO Valtu Village	Developing the village of Valtu	60 300
61	Association of Estonian Foster Families	Foster Families Summer School 2009	50 000
62	Jõgevamaa Association of Estonian village movement Kodukant	Cooperation makes stronger	60 000
63	Estonian Union of Cooperative Housing Associations	Developing the Union's website into a modern information space for housing associations	65 000
64	East-Harjumaa's Society of Disabled People	Increasing the Social Involvement of Disabled People of East-Harjumaa and Enhancing the Institutional Capacity of East-Harjumaa's Society of disabled People	60 200
65	NGO Päinurme Village Society	United and active Päinurme	60 000
66	Siksali Development Society	Participatory strategy planning and trainings	73 300
67	Club Patchwork Plus	A gift to the new-born babies in Narva	45 473
68	Domus Dorpatensis	Youth Participation in Local Decision-making Processes	384 229
69	Centre for Policy Studies Praxis	Youth in Dialogue with Politicians	400 000
70	Counseling Center for Gambling Addiction	Increasing Social Involvement and Responsibility in Evaluating and Impeding the Spread of Problematic Gambling Behavior	455 700
71	The University of Tartu Hospital Children's Fund	Little Philanthropist – Learning to Do Good Together	408 000
72	Estonian Fund for Nature	Voluntary Environment Camps in Russian	235 000

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73	Estonian Fund for Nature	Building Capacity for Environmental Organizations to Respond to Global Environmental Problems	350 000
74	Family Training Association You & Me	A Healthy, Secure and Balanced Civil Society Begins in Family	430 000
75	The Union of Estonian Architects	A Strategy and Communication Plan for the Union of Estonian Architects	349 600
76	Estonian Village Movement Kodukant	Bringing Clarity and Efficiency to the Village Movement's Work	360 000
77	NGO The Shelters	Animal Shelter – a Quality Environment for Animals and People	302 836
78	Uus Maailm Community	Encouraging the Participation of Local Inhabitants in the Development of Uus Maailm Community	395 720
79	European Movement Estonia	A Code of Good Practice on EU Policy Dialogue	425 000
80	Estonian Society for Pediatric and Adolescent Diabetes	Towards Better Quality of Life and Equal Opportunities for Children and Adolescents with Diabetes	400 000
81	Estonian Green Movement	Expert Advice to Communities for Participating in Environmental Planning Processes	290 680
82	Estonian Association of Deaf	Increasing the Social Involvement of Hearing Impaired People By Information Technological Integration	279 720
83	Tallinn Women's Crisis Centre	Raising the Institutional Capacity and Widening the Scope of Activities of Tallinn Women's Crisis Centre	400 000
84	Society of Tartu Waldorf School	A Viable, Cooperative and Sustainable Waldorf Education in Estonia	334 500
85	NGO You Will Not Be Left Alone	Creating a Network of Drug and Crime Prevention in Narva for Under-aged Criminals on Probation	99 100
86	Institute of Baltic Studies (IBS)	Creating an Online Database System of Civil Society Funding Opportunities	53 500
87	NGO Puude	Creating Better Opportunities for Selling the Handicraft of People with Disabilities	42 303
88	NGO Ökomeedia	Volunteer Bioneers	98 800
89	Tartu Artists' Union	Development Strategy of Tartu Artists' Union for 2011-2015	53 660
90	Estonian Scout Association	Strengthening the Organization Through a Self-Assessment System	82 710
91	Estonian Ecovillage Network	Improving the Internal and External Communication of the Network and Adapting the Gaia Education Program to Estonia	93 788
92	Health Promoting Kindergartens of Viljandi County	Kindergarten Teachers as Health Promoters	80 000
93	The Jõgevamaa Chamber of Disabled People	E-government for Disabled and Retired People	67 895
94	NGO New Wave	From Useless to Necessary – Cleverly and Creatively	99 587

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95	Development Centre of the Purtse River	Restoring the Role of the Purtse River as the Center of the Historic Lügenuse Parish	89 000
96	Vapramäe-Vellavere-Vitipalu Foundation	Success by Training	82 660
97	NGO Jõgisoo Leisure Centre	Developing and Implementing Children's Daycare Service at Lõokese	60 000

Annex IV. List of public awareness events

1. Priority areas 1 and 2

EE0012

- Objects bought during the project are marked with EEA Grants logos; 5 articles on the activities of the projects are published.

EE0018

- 2 special radio broadcasts in 2 popular science series;
- a full day coverage with full-length online video archive in the Estonian opening conference of the UN Year of Biodiversity (Nov. 2009) and seminars.

EE0019

- project website, the billboard and commemorative plaque for the construction sight is installed;
- press releases have on the opening of the technology line in November 2009;
- the overview of the project has been presented in the Kunda Nordic news;
- overview of the project on the Environmental Day in Kunda; presentations, seminars, excursions to the factory;
- more than 50 media covering events (articles, TV and radio broadcasts) were organized during 2009.
- The excursions to the factory were made during the final seminar, for different waste processors and waste fuel suppliers and also for representatives from Sweden, Germany, Latvia and Lithuania.

EE0045

- Several press releases and interweaves in national and local newspapers, radio, TV, internet WebPages.

EE0040

- the official opening of the new boiler house was held in October 2, 2009 with the participation of representative from Royal Norwegian Embassy and the Minister of Environment;
- open doors event was arranged for local people in order to give Lihula inhabitants the possibility to see the reconstructed boiler house and assure them that Lihula city shall be supplied with reliable and environment friendly district heating supply;
- the progress and intentions of the project have been under continuous interest of public - several newspaper articles were issued and interviews were given to radio and local as well as foreign TV (Finnish YLE news in Swedish TV programme);

2. Priority area 3

The website of the Ministry of Culture provides the list of projects supported by the Norwegian and EEA Financial Mechanisms. Every PP has followed its publicity plan. All sites have billboards with information about the PPs, conservation companies, supervisors and donors. Related to the opening of the Koigi manor school (EE0037), the Ministry of Culture published a press release (02.10.2009). Several articles have been published in the newspapers. Estonian cable channel TV14 produced clips of 2 projects.

3. Priority area 5

PPs have published press releases in newspapers and news portals where they introduced the goals of their projects and source of financing. A number of newspaper articles published for introducing the projects. Also, the project activities and source of financing are introduced on their web pages. There are notice boards with FM banner at the construction sites.

EE0026

The cornerstone laying ceremony of the family houses was held in June, 2009. Representatives of the MoSA, Põltsamaa local government, FMO, Norwegian embassy and SOS headquarters participated. The event was publicised on Estonian national television news programme.

4. Priority area 7

EE0035

One of the main goals of the MEAC project EE0035 is to raise public awareness of the PT Information System. In the end of September 2009 www.peatus.ee (public transport trip planner and portal which centralizes information about all PT timetables – buses, trains, planes and ferries) was launched. A press release was sent to different media channels and the Estonian Road Administration started a state-wide publicity campaign:

- Outdoor media: Outdoor banners in bus stops of 9 bigger Estonian cities were used during the period September 28, 2009 – October 25, 2009. In Tallinn, the shelters of 4 central bus stops had special design banners to draw maximum attention. Ads inside buses and trolleys. Guerilla posters in 8 bigger cities of Estonia.
- Broadcast: TV commercials in channels TV3, TV3+, TV6 and Estonian National Broadcast during September 29, 2009 – October 18, 2009. A special listeners' game in the morning program of radio channel during October 19 – 25, 2009.
- Internet banners: 6 web portals, SmartAD (30 different smaller internet sites and portals), MSN Messenger text ad, www.google.com keywords during September 28, 2009 – October 31, 2009
- Distribution of 40000 stickers in county halls and universities.

During the last accounting period of the project numerous smaller trainings, discussions and meetings with public transport organizers and also carriers were conducted. Four larger seminars for country public transport organizers were carried out. At the project homepage (<http://www.mnt.ee/atp/?id=41694>) the information is regularly updated and all the documents that are linked with the project (that includes manuals of the information system), are available on that site.

Annex V. Audit plan for 2010

Priority area	Auditing body	Number of Audits
1 – “Protection of Environment”, 2 - "Promotion of sustainable development	FMO	1
3 – “Conservation of European cultural heritage”	The Ministry of Culture	2
4 – “Human resource development”	-	-
5 – “Health and childcare”	-	-
6 – “Implementation of Schengen Aquis and the Judiciary”	-	-
7 – “Regional Policy”	The Financial Control Department of The Ministry of Finance of Estonia	1
Block Grant - Strengthening of local and regional development	-	-
Block Grant - Fund for non-Governmental Organizations (NGO Fund)	-	-
Block Grant - Transfer of Knowledge Block Grant for Estonia	The Financial Control Department of The Ministry of Finance of Estonia	1

