

**EUROPEAN UNION****Publication of Supplement to the Official Journal of the European Communities****2, rue Mercier, L-2985 Luxembourg****Telefax: (+352) 29 29 44 619, (+352) 29 29 44 623, (+352) 29 29 42 670****E-mail: [mp-ojs@opoce.cec.eu.int](mailto:mp-ojs@opoce.cec.eu.int) On-line notification: <http://simap.eu.int>****CONTRACT NOTICE**Works Supplies Services 

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Identifier

**Is this contract covered by the Government Procurement Agreement (GPA)?**

NO YES X

**SECTION I: CONTRACTING AUTHORITY****I.1) OFFICIAL NAME AND ADDRESS OF THE CONTRACTING AUTHORITY**

Organisation Ministry for Regional Development	For the attention of Magdalena Iwanicka Magdalena Bukowska
Address ul. Wspólna 2/4	Postal code 00-926
Town Warsaw	Country POLAND
Telephone +48 22 693 42 69 +48 22 693 43 94	Fax +48 22 693 40 95
Electronic mail (e-mail)	Internet address (URL) <a href="http://www.mrr.gov.pl">www.mrr.gov.pl</a>

**I.2) ADDRESS FROM WHICH FURTHER INFORMATION CAN BE OBTAINED**As in I.1 *If different, see Annex A***I.3) ADDRESS FROM WHICH DOCUMENTATION MAY BE OBTAINED**As in I.1 *If different, see Annex A***I.4) ADDRESS TO WHICH TENDERS/REQUESTS TO PARTICIPATE MUST BE SENT:**As in I.1 *If different, see Annex A***I.5) TYPE OF CONTRACTING AUTHORITY\***

\* Field not indispensable for publication

Central level  EU Institution  Other   
Regional/local level  Body governed by public law

## SECTION II: OBJECT OF THE CONTRACT

### II.1) DESCRIPTION

#### II.1.1) Type of works contract (*in case of works contract*)

Execution  Design and execution  Execution, by whatever means of a work, corresponding to the requirements specified by the contracting authority

#### II.1.2) Type of supplies contract (*in case of supplies contract*)

Purchase  Rent  Lease  Hire-purchase  A combination of these

#### II.1.3) Type of service contract (*in case of service contract*)

Service category   27  

II.1.4) Is it a framework agreement?\* NO  YES

#### II.1.5) Title attributed to the contract by the contracting authority\*

Selection of the Intermediate Body/-ies for the Fund for Non – Governmental Organisations under the EEA Financial Mechanism and the Norwegian Financial Mechanism

#### II.1.6) Description/object of the contract (*use continuation sheet if necessary*)

The subject of the contract is execution of tasks of the Intermediary/-ies for the Fund for Non – Governmental Organisations using the financial resources granted under the EEA Financial Mechanism and the Norwegian Financial Mechanism to non – governmental organisations for the project implementation in the following focus areas:

1. Democracy and civil society
2. Environmental protection and sustainable development
3. Equal opportunities and social integration

The Intermediate Body/-ies for the Fund for Non – Governmental Organisations will be responsible, in particular, for:

- management and implementation of the Fund for Non – Governmental Organisations, based on the management and implementation system of the Fund presented by the Contractor in the bid (including the application procedures as well as rules of project appraisal), in accordance with the Fund for Non-governmental Organisations: Framework Document;

\* Field not indispensable for publication

- management of the cash flow scheme under the Fund, in accordance with the Fund for Non-governmental Organisations: Framework Document and Disbursement Guidelines, based on the rules presented in the bid by the Contractor)
- announcing availability of grant assistance and promotion of the Fund;
- organisation of the calls for proposals and conducting selection process of the applications under the Fund for Non – Governmental Organisations under the EEA Financial Mechanism and the Norwegian Financial Mechanism;
- collecting the applications,
- assessment of the applications,
- informing the end recipients about admittance of a grant assistance and assisting in the process of signing the grant agreement with end recipients,
- acceptance of the applications under appeal procedure from the promoters that were not admitted grant assistance; organisation of the appeal procedure, according to the scheme stipulated in the *Operational Programme for the use of the financial resources under the EEA Financial Mechanism and the Norwegian Financial Mechanism*;
- transferring funds to end-recipients,
- monitoring of the grant agreement implementation both in content-related and financial aspect, including collecting invoices from the end recipients or accounting documents of equivalent probative value certifying disbursement of the financial resources, carrying out on-the-spot checks and reporting to the contracting authority (including o inaccuracies), taking into account *Beneficiary state reporting and monitoring guidelines*.
- preparation of the periodic reports on the project implementation,
- gathering and storing the documentation,

**II.1.7) Site or location of works, place of delivery or performance**

POLAND

NUTS code\* \_\_\_\_\_

**II.1.8) Nomenclature**

**II.1.8.1) Common Procurement Vocabulary (CPV)\***

	Main vocabulary	Supplementary vocabulary (when applicable)		
Main object	75.11.21.00 -5	- - - - -	- - - - -	- - - - -

\* Field not indispensable for publication

Additional objects    . . . . .    - - - - -    - - - - -    - - - - -

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                                 . . . . .    - - - - -    - - - - -    - - - - -

**II.1.8.2) Other relevant nomenclature (CPA / NACE / CPC)**

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**II.1.9) Division into lots** *(for details about lots use Annex B as many times as needed)*

NO                       YES

Tenders may be submitted for:    one lot                       several lots                       all lots

**II.1.10) Will variants be accepted** *(where applicable)*

NO                       YES

**II.2) QUANTITY OR SCOPE OF THE CONTRACT**

**II.2.1) Total quantity or scope** *(including all lots and options, if applicable)*

Total scope of the contract includes execution of tasks of the Intermediary/-ies for the Fund for Non – Governmental Organisations stipulated in the point II.1.6 in the period set up in the point 2.3. The contracting authority assumes that during the implementation of the Fund (2006-2009), grant assistance of about 37,35 mln euro will be granted. The maximum amount for individual grant assistance is 250 000 euro, the minimum - 5 000 euro. Given numbers indicate the scope of the contract.

Total value of the contract constituting actual payment for the Contractor for all three lots of the contract amounts to a maximum of 3 237 000 euro.

**II.2.2) Options** *(if applicable). Description and time when they may be exercised (if possible)*

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**II.3) DURATION OF THE CONTRACT OR TIME LIMIT FOR COMPLETION**

*Either:* Period in month/s \_\_ and/or days \_\_ (from the award of the contract)

*Or:* Starting \_\_ / \_\_ / \_\_\_\_ and/or ending **31 / 12 / 2011** (dd/mm/yyyy)

\* Field not indispensable for publication

## **SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION**

### **III.1) CONDITIONS RELATING TO THE CONTRACT**

#### **III.1.1) Deposits and guarantees required (if applicable)**

Before the date of submission of the offers by potential contractors is lapsed, contractor will submit a tender security in the form of cash, surety and bank guarantee, insurance guarantee, bills of exchange guaranteed by the bank, guarantee admitted by the bodies pointed in the Article 45, paragraph 6, point 5 of the Public Procurement Act.

The guarantee amounts to:

- a) for the lot 1 - 50 000 zł
- b) for the lot 2 - 50 000 zł
- c) for the lot 3 - 50 000 zł

#### **III.1.2) Main terms of financing and payment and/or reference to the relevant provisions (if applicable)**

The contracting authority foresees the possibility to pass on the advance payment in the amount not exceeding 20% of the agreement value on the contract, and then to realize payment in tranches in the minimum amount of proved costs borne by the contractor in the calculation period.

#### **III.1.3) Legal form to be taken by the grouping of suppliers, contractors or service providers to whom the contract is awarded (if applicable)**

Contractors competing for the contract award as a group shall appoint a plenipotentiary to represent them during common proceeding or to represent them during common proceeding and conclusion agreement on the contract, submitting authorization granted to each of those contractors.

### **III.2) CONDITIONS FOR PARTICIPATION**

#### **III.2.1) Information concerning the personal situation of the contractor, supplier or service provider and information and formalities necessary for the evaluation of the minimum economic, financial and technical capacity required**

1. Contractor will fulfil conditions stipulated in Article 22 ust. 1 of the Public Procurement Act and will confirm it by the statement submitted by the Contractor.
2. The contracting entity shall invite applications of the Contractors, who :
  - a) For the lot 1
    - they have experience in grant-making and in the period of last three years or, if the period of the contractor's activity is shorter, during that period, they executed at least one service constituting the project/ programme management, based on admitting the grant assistance for the implementation of projects related to

democracy and civil society, financed from the foreign assistance and the value of the managed project accounted for at least 1 mln euro; \*\*

- in the period of last three years or, if the period of the contractor's activity is shorter, during that period, they executed at least one service constituting the project implementation related to democracy and civil society, financed with the foreign aid programmes, and the value of the managed project accounted for at least 200 000 euro; \*\*
- have at least 5 persons capable of executing the contract, out of who:
  - i. one person acting as project manager has experience in the management of the project/s realized with a contribution of foreign grant assistance (i.e. he/she was a project manager of at least one such project) with a value of at least 1 mln euro \*\*
  - ii. three persons implemented project/s with a contribution of foreign grant assistance with a value of at least 200 000 euro \*\*
  - iii. one person has at least 2 -year experience as an accountant or internal auditor or any other post related to the financial control in the public finance sector.
- have financial resources or credit capacity amounted to 100 000 euro. \*\*\*

b) for the lot No. 2

- they have experience in grant-making and in the period of last three years or, if the period of the contractor's activity is shorter, during that period, they executed at least one service constituting the project/ programme management, based on admitting the grant assistance for the implementation of projects related to Environmental protection and sustainable development, financed from the foreign assistance and the value of the managed project accounted for at least 1 mln euro. \*\*
- in the period of last three years or, if the period of the contractor's activity is shorter, during that period, they executed at least one service constituting the project implementation related to Environmental protection and sustainable development, financed with the foreign aid programmes, and the value of the managed project accounted for at least 200 000 euro; \*\*

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\*\* this amount is an equivalent of euro. Currency calculations should be conducted with the use of average exchange rate of the Polish National Bank of the day of decision on grant assistance from resources of the foreign aid

\*\* this amount is an equivalent of euro. Currency calculations should be conducted with the use of average exchange rate of the Polish National Bank of the day of decision on grant assistance from resources of the foreign aid

\*\*\* this amount is an equivalent of euro. Currency calculations should be conducted with the use of the exchange rate of the day of issuing information from bank

- have at least 5 persons capable of executing the contract, out of who:
    - i. one person acting as project manager has experience in the management of the project/s realized with a contribution of foreign grant assistance (i.e. he/she was a project manager of at least one such project) with a value of at least 1 mln euro<sup>\*\*</sup>
    - ii. three persons implemented project/s with a contribution of foreign grant assistance with a value of at least 200 000 euro <sup>\*\*</sup>
    - iii. one person has at least 2 -year experience as an accountant or internal auditor or any other post related to the financial control in the public finance sector.
  - have financial resources or credit capacity, amounted to 100 000 euro<sup>\*\*\*</sup>
- c) for the lot No. 3

- they have experience in grant-making and in the period of last three years or, if the period of the contractor's activity is shorter, during that period, they executed at least one service constituting the project/ programme management, based on admitting the grant assistance for the implementation of projects related to Equal opportunities and social integration, financed from the foreign assistance and the value of the managed project accounted for at least 1 mln euro. <sup>\*\*</sup>
- in the period of last three years or, if the period of the contractor's activity is shorter, during that period, they executed at least one service constituting the project implementation related to Equal opportunities and social integration, financed with the foreign aid programmes, and the value of the managed project accounted for at least 200 000 euro;<sup>\*\*</sup>
- have at least 5 persons capable of executing the contract, out of who:
  - i. one person acting as project manager has experience in the management of the project/s realized with a contribution of foreign grant assistance (i.e. he/she was a project manager of at least one such project) with a value of at least 1 mln euro<sup>\*\*</sup>
  - ii. three persons implemented project/s with a contribution of foreign grant assistance with a value of at least 200 000 euro <sup>\*\*</sup>
  - iii. one person has at least 2 -year experience as an accountant or internal auditor or any other post related to the financial control in the public finance sector.

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<sup>\*\*</sup> this amount is an equivalent of euro. Currency calculations should be conducted with the use of average exchange rate of the Polish National Bank of the day of decision on grant assistance from resources of the foreign aid

<sup>\*\*\*</sup> this amount is an equivalent of euro. Currency calculations should be conducted with the use of the exchange rate of the day of issuing information from bank

- have financial resources or credit capacity, amounted to 100 000 euro.\*\*\*

In case Contractor applies for more than one lot of the contract, he/she is obliged to meet requirements determined for each on them cumulatively, i.e.:

- has competence and experience required for each lot,
- has staff capable of executing contract in the total value of all lots the Contractor submits his/her offer
- total value of implemented projects, which determine the presence of adequate experience, will be the sum of values of projects required for particular lots,
- has resources in the amount of resources required for particular lots or credit capacity in the total amount required for particular lots.

In case Contractors compete jointly for the contract award, conditions set out in point 2 may be fulfilled altogether by all the Contractors.

### **III.2.1.1) Legal position – means of proof required**

1. Current copy of appropriate register or current certificate on record in the Economic Activity Register, if separate provisions require record or notification to the Economic Activity Register, issued by relevant authority no sooner than 6 months before the date of tenders submission.
2. Current information from National Criminal Register or equivalence of such a document issued by the relevant court or state administrative body of the country where the legal entity has its seat in the scope stipulated in the article 24, paragraph 1, points 4-8 of the Act, issued by relevant authority no sooner than 6 months before the date of tenders submission.
3. Current information from National Criminal Register in the scope stipulated in the article 24, paragraph 1, point 9 of the Act, issued by relevant authority no sooner than 6 months before the date of tenders submission.
4. Current certification of the appropriate head of the Revenue Board and of appropriate branch of Social Insurance Institution or Agricultural Social Insurance Fund certifying respectively that the Contractor is not in arrears with payment of taxes, charges and health or social security contributions, or he/she was granted by relevant authorities in compliance with the law release of such duties, deferment of such payments, or was allowed to pay the payments in arrears by installments or was granted suspension of enforcement of decision of relevant body - issued by relevant authority no sooner than 3 months before the date of tenders submission.
5. If the Contractor has its seat or place of residence outside the territory of the Republic of Poland, instead of documents, referred to in points III.2.1.1) 1., III.2.1.1) 3 and III.2.1.1.)4, he/she submits document or documents issued in country where the company has its seat or place of residence confirming that:

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\* *Field not indispensable for publication*

- the liquidation procedure has not been opened nor has its bankruptcy been announced;
- no prohibition to compete for the public contracts has been declared against the Contractor;
- Contractor is not in arrears with payment of taxes, charges and health or social security contributions or he/she was granted by relevant authorities in compliance with the law release of such duties, deferment of such payments, or was allowed to pay the payments in arrears by installments or was granted suspension of enforcement of decision of relevant body;

If in the country where the Company has its seat there is no possibility to get the documents pointed as number, in points III.2.1.1) 1., III.2.1.1) 3, III.2.1.1)4 and III.2.1.1) 5., the Contractor can replace them by a DECLARATION made in front of a notary public or relevant court or state administrative body of the country where the company has its seat.

6. Declaration of Contractor competing for award of contract on complying with conditions for participation in award procedure referred to in article 22 paragraph 1 of the Act on Public Procurement.

7. Letter of authority to allow representation of the Contractor in the tenders submission or representation in the tendering procedure and in the conclusion of the contract on the public procurement if the authorisation to represent the Contractor does not result from the documents, as set out in point III.2.1.1) 1.

8. In case Contractors compete jointly for the contract award, in order to accomplish general conditions, documents set out in the point III.2.1.1) from 1 to 5 should be submitted by each Contractor. Furthermore, the Contractor should submit letter of authorisation, as set out in the point III.1.3).

9. The request should consist of the following information: name of the Contractor, his/her seat and tele - address data. The request should be elaborated in a legible way in Polish language, in writing and signed by the Contractor. The request should be accompanied by the documents enumerated in point III.2.1.1) from 1 to 8, III.2.1.2) and III.2.1.3).

10. Documents prepared in the foreign language should be translated to Polish by the sworn translator.

### **III.2.1.2) Economic and financial capacity – means of proof required**

In order to certify properly that the Contractor is in the economic and financial position assuring proper execution of the contract, he/she submits, issued by relevant authority no sooner than 6 months before the date of tenders submission, information from bank, where the Contractor has his/her basic bank account, certifying respectively for each lot of the contract the possession of resources or credit capacity in the amount of:

- a) for lot 1 - 100 000 euro \*\*\*
- b) for lot 2 - 100 000 euro \*\*\*
- c) for lot 3 - 100 000 euro \*\*\*

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\*\*\* this amount is an equivalent of euro. Currency calculations should be conducted with the use of the exchange rate of the day of issuing information from bank

### III.2.1.3) Technical capacity – means of proof required

- a) In order to certify the fulfilment of the condition referring to experience, the Contractor will submit the list of services executed in the last three years, if the period of the contractor's activity is shorter- during that period, together with stating their value, subject, completion dates and recipients as well as he/she will enclose documents certifying that these services have been executed properly; respectively for each lot of the contract;
- b) In order to certify the fulfilment of the condition referring to personnel capable of executing the contract, the Contractor will submit the list of persons, who will execute the contract, meeting conditions described respectively for each lot of the contract in the point III.2.1 along with pointing out their responsibilities in the project as well as information about their qualifications (e.g. curriculum vitae).

Required form of the documents: All of the documents, referred to in points III.2.1.1. – III.2.1.3, must be originals or copies certified as to their compliance with the originals by the Contractor.

By the requirement of signing the documents by the Contractor and their potential initialing or certifying as to their compliance with the originals, one should know that these documents must have signatures and stamps with name of persons authorized to submit statements of will on behalf of the Contractor, named in the appropriate register or authorized by those persons to submit statements of will on the basis of separate letter of authority. In case if there is no stamp with name, the document must have legible signature (first name and surname) of the person or persons, according to the above – mentioned rules.

### III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

#### III.3.1) Is provision of the service reserved to a specific profession?

NO  YES

*If yes, reference of the relevant law, regulation or administrative provision*

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#### III.3.2) Will legal entities be required to state the names and professional qualifications of the personnel responsible for execution of the contract?

NO  YES

### SECTION IV: PROCEDURE

#### IV.1) TYPE OF PROCEDURE

Open	<input type="checkbox"/>	Accelerated restricted	<input type="checkbox"/>
Restricted	<input type="checkbox"/>	Accelerated negotiated	<input type="checkbox"/>

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Negotiated

**IV.1.1) Have candidates already been selected?** (for negotiated procedure only and if applicable)

NO  YES  If yes, provide details under Other information (section VI)

**IV.1.2) Justification for the choice of accelerated procedure** (if applicable)

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**IV.1.3) Previous publication concerning the same contract** (if applicable)

**IV.1.3.1) Prior information notice concerning the same contract** (if applicable)

Notice number in  
OJ content list \_\_\_\_\_ / S \_\_\_\_\_ - \_\_\_\_\_ of \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ (dd/mm/yyyy)

**IV.1.3.2) Other previous publications**

Notice number in  
OJ content list \_\_\_\_\_ / S \_\_\_\_\_ - \_\_\_\_\_ of \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ (dd/mm/yyyy)

**IV.1.4) Envisaged number of suppliers which will be invited to tender** (when applicable)

Number \_\_ or: Minimum \_ 5 / Maximum \_\_

**IV.2) AWARD CRITERIA**

A) Lowest price

or

B) The most economically advantageous tender in terms of:

B1) criteria as stated below (in descending order of priority where possible) X

1. presentation of management and implementation system for the Fund for Non – Governmental Organisations (including preparation and description of management and implementation structure, elaboration of the application procedures as well as preparation of evaluation and selection criteria, reflecting objectives and priorities of the Financial Mechanisms) – 30
2. methods of project implementation control (monitoring of the implementation of the agreement and the scope of monitoring) – 25
3. price - 20
4. presentation of the cash flow scheme under the Fund - 15
  
5. publicity – 10



IV.3.7.2) Date, time and place

Date \_\_/\_\_/\_\_\_\_ (dd/mm/yyyy)  
Place

Time:

**SECTION VI: OTHER INFORMATION**

**VI.1) IS THIS NOTICE A NON-MANDATORY ONE?**

NO  YES

**VI.2) IF APPLICABLE, INDICATE WHETHER THIS PROCUREMENT IS A RECURRENT ONE AND THE ESTIMATED TIMING FOR FURTHER NOTICES TO BE PUBLISHED**

**VI.3) DOES THE CONTRACT RELATE TO A PROJECT/PROGRAMME FINANCED BY EU-FUNDS?\***

NO  YES

*If yes, indicate the project/programme and any useful reference* \_\_\_\_\_

The contract is financed of the financial resources under the EEA Financial Mechanism and the Norwegian Financial Mechanism

**VI.4) ADDITIONAL INFORMATION (if applicable)**

There shall be a disclaimer saying final decision on grant award will be taken by the Financial Mechanism Committee/Norwegian Ministry of Foreign Affairs and that there will be a conditional entry-into-force clause in the agreement with the intermediary, conditioned upon approval of the application by the donors and the entry into force of the Grant Agreement between the donors and Poland.

Documents, referred to in the point II.1.6) and templates of the documents, referred to in point III.2.1.3., that may be of use for the Contractor, while competing for contract award, are available on the website [www.eog.gov.pl/](http://www.eog.gov.pl/) [www.eeagrants.pl](http://www.eeagrants.pl).

**VI.5) DATE OF DISPATCH OF THIS NOTICE: 30/01/2006 (dd/mm/yyyy)**

\* Field not indispensable for publication

## ANNEX A

### 1.2) ADDRESS FROM WHICH FURTHER INFORMATION CAN BE OBTAINED

Organisation	For the attention of
Address	Postal code
Town	Country
Telephone	Fax
Electronic mail (e-mail)	Internet address (URL)

### 1.3) ADDRESS FROM WHICH DOCUMENTATION MAY BE OBTAINED

Organisation	For the attention of
Address	Postal code
Town	Country
Telephone	Fax
Electronic mail (e-mail)	Internet address (URL)

\* *Field not indispensable for publication*

**1.4) ADDRESS TO WHICH TENDERS/REQUESTS TO PARTICIPATE MUST BE SENT**

Organisation Ministry for Regional Development	For the attention of Marek Kalski
Address ul. Nowogrodzka 1/3, room no. 317	Postal code 00-513
Town Warsaw	Country Poland
Telephone +48 22 661 13 22	Fax +48 22 661 12 43
Electronic mail (e-mail)	Internet address (URL) <a href="http://www.mrr.gov.pl">www.mrr.gov.pl</a>

## ANNEX B – INFORMATION ABOUT LOTS

### LOT n° 1

EXECUTION OF TASKS OF THE INTERMEDIARY/-IES FOR THE FUND FOR NON – GOVERNMENTAL ORGANISATIONS USING THE FINANCIAL RESOURCES GRANTED UNDER THE EEA FINANCIAL MECHANISM AND THE NORWEGIAN FINANCIAL MECHANISM TO NON – GOVERNMENTAL ORGANISATIONS FOR THE PROJECT IMPLEMENTATION IN THE FIRST FOCUS AREA:

### DEMOCRACY AND CIVIL SOCIETY

#### Overall objective

The meeting of democratic standards and adherence to the values of the European Union played a considerable role in the assessment of Poland in the run-up to EU membership. The future economic and political development of Poland depends, however, on the increased involvement of its citizens in the decision-making processes. A vibrant and effective civil society is one of the essential pre-conditions of a modern and successful democratic system. An independent NGO sector, which constitutes an important pillar of civil society, provides opportunities for collective action at a local, regional and national level. It helps to develop the spirit of citizenship, encourages civic participation and ensures effective oversight over public authorities.

The focus area for democracy and civil society under the NGO FUND financed through the Financial Mechanisms aims to increase knowledge of and respect for rule of law, developing citizenships skills, and citizens' rights and responsibilities and gender equality. The NGO FUND will support actions that promote civic and NGO involvement in public life, including their engagement in the public scrutiny over state and local government institutions. The NGO FUND will give priority to actions aimed at strengthening non-governmental organisations, which are fundamental in influencing the quality and sustainability of democracy and human rights.

Within focus area projects deriving from the following sectors will be eligible:

- respect for democratic rules
- Provision of knowledge on civil society and democratic processes
- institutional capacity building of NGOs and enhancement of the civil society sector

#### 1) Nomenclature

##### 1.1) Common Procurement Vocabulary (CPV) \*

	Main vocabulary	Supplementary vocabulary (when applicable)		
Main object	<b>75.11.21.00 - 5</b>	----- -	----- -	----- -
Additional objects	__ . . . . . -	----- -	----- -	----- -

\* Field not indispensable for publication



It aims to promote partnership between environmental NGOs and local and regional authorities responsible for implementing EU and national environmental regulations.

Within focus area projects deriving from the following sectors will be eligible:

- Environmental education
- Natural heritage conservation
- Enforcement of environmental law

## 1) Nomenclature

### 1.1) Common Procurement Vocabulary (CPV) \*

	Main vocabulary	Supplementary vocabulary <i>(when applicable)</i>		
Main object	<b>75.11.21.00-5</b>	_ _ _ _ _ - _	_ _ _ _ _ - _	_ _ _ _ _ - _
Additional objects	_ . _ . _ . _ - _	_ _ _ _ _ - _	_ _ _ _ _ - _	_ _ _ _ _ - _
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	_ . _ . _ . _ - _	_ _ _ _ _ - _	_ _ _ _ _ - _	_ _ _ _ _ - _

### 1.2) Other relevant nomenclature (CPA/NACE/CPC)

## 2) Short description

Contract implementation will include execution of tasks of the Intermediary/-ies for the Fund stipulated in the point II.1.6 of this contract notice in the focus area constituting this lot of the contract.

## 3) Scope or quantity

Total scope of the contract includes execution of tasks of the Intermediary/-ies for the Fund for Non – Governmental Organisations stipulated in the point II.1.6 in the period set out in the point 2.3 in the focus area mentioned in the title of this lot. The contracting authority assumes that during the implementation of the Fund, grant assistance of about 12,45 mln euro will be granted. The maximum amount for individual grant assistance is 250 000 euro, the minimum - 5 000 euro. Given numbers indicate the scope of the contract.

## 4) Indication about different starting/delivery date (if applicable)

Starting \_\_ / \_\_ / \_\_\_\_ (dd/mm/yyyy) / delivery \_\_ / \_\_ / \_\_\_\_ (dd/mm/yyyy)

..... (Use present annex as many times as necessary) .....

\* Field not indispensable for publication

### LOT n° 3

EXECUTION OF TASKS OF THE INTERMEDIARY/-IES FOR THE FUND FOR NON – GOVERNMENTAL ORGANISATIONS USING THE FINANCIAL RESOURCES GRANTED UNDER THE EEA FINANCIAL MECHANISM AND THE NORWEGIAN FINANCIAL MECHANISM TO NON – GOVERNMENTAL ORGANISATIONS FOR THE PROJECT IMPLEMENTATION IN THE THIRD FOCUS AREA:

#### EQUAL OPPORTUNITIES AND SOCIAL INTEGRATION

Overall objective

Non-governmental organisations are often key to the resolution of social problems and the empowerment and reintegration of marginalised groups. Their actions are particularly valuable since they allow citizens to resolve issues they and their neighbours face. The empowerment of local actors provides for multifaceted and sustainable development of local communities.

The focus area on equal opportunities and social integration under the NGO FUND financed through the Financial Mechanisms aims to resolve pressing social problems faced by local communities. One of the main tasks is to encourage initiatives that increase public participation and create equal opportunities for the most vulnerable or disadvantaged social groups, and help non-governmental organisations take up action in areas where the role or the capacity of the state is limited. Other tasks include support to cultural initiatives, as well as the promotion of local and regional development and the exchange of experience in local problem solving.

Within focus area projects deriving from the following sectors will be eligible:

- Assistance to and empowerment of the underprivileged
- Support of sustainable regional and local development
- Combining cultural heritage preservation with local communities development

#### 1) Nomenclature

##### 1.1) Common Procurement Vocabulary (CPV) \*

	Main vocabulary	Supplementary vocabulary (when applicable)		
Main object	<b>75.11.21.00 - 5</b>	----- -	----- -	----- -
Additional objects	---.---.---.--- -	----- -	----- -	----- -
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##### 1.2) Other relevant nomenclature (CPA/NACE/CPC)

\* Field not indispensable for publication

## **2) Short description**

Contract implementation will include execution of tasks of the Intermediary/-ies for the Fund stipulated in the point II.1.6 of this contract notice in the focus area constituting this lot of the contract.

## **3) Scope or quantity**

Total scope of the contract includes execution of tasks of the Intermediary/-ies for the Fund for Non – Governmental Organisations stipulated in the point II.1.6 in the period set out in the point 2.3 in the focus area mentioned in the title of this lot. The contracting authority assumes that during the implementation of the Fund, grant assistance of about 12,45 mln euro will be granted. The maximum amount for individual grant assistance is 250 000 euro, the minimum - 5 000 euro. Given numbers indicate the scope of the contract.

## **4) Indication about different starting/delivery date (if applicable)**

Starting \_\_ / \_\_ / \_\_\_\_ (dd/mm/yyyy) / delivery \_\_ / \_\_ / \_\_\_\_ (dd/mm/yyyy)