

**CIVIL SOCIETY DEVELOPMENT FOUNDATION**  
acting in partnership with the **Romanian Environmental  
Partnership Foundation** and the **Carpathian Foundation – FDEC Romania**  
announces  
**Call for proposals No. 2**  
**in the framework of the**  
**EEA Financial Mechanism – NGO Fund**

### 1. OBJECTIVE

The objective of the NGO fund within the framework of the EEA Financial Mechanism is to strengthen civil society in Romania by supporting projects under five components within the priority sectors of the EEA FM.

- Consolidating democracy
- Children and youth opportunities for community involvement
- Social inclusion and access to social services
- Environment
- Cultural heritage

An application should relate to only one component.

### 2. FORM OF ASSISTANCE AND BUDGET ALLOCATED

The NGO fund supports NGO projects with grants. The total amount available for the present Call for proposals is EUR **2,741,817** and the budget allocated for each component is:

NGO Fund Component	Budget allocated (in euro) – Call II	Contact for the application process / location
<b>1. Consolidating democracy</b>	368,360	Civil Society Development Foundation, Bucharest
<b>2. Children and youth opportunities for community involvement</b>	428,361	Civil Society Development Foundation, Bucharest
<b>3. Social inclusion and access to social services</b>	728,361	Civil Society Development Foundation, Bucharest
<b>4. Environment</b>		
Medium and large grants	368,370	Civil Society Development Foundation, Bucharest
Small grants	240,000	Romanian Environmental Partnership Foundation, Miercurea Ciuc
<b>5. Cultural heritage</b>		
Medium and large grants	458,365	Civil Society Development Foundation, Bucharest
Small grants	150,000	Carpathian Foundation – FDEC Romania, Oradea
<b>Total</b>	<b>2,741,817</b>	

The maximum grant is 75,000 euro for all grants schemes managed by CSDF. For projects having at least regional<sup>1</sup> impact and involving a significant<sup>2</sup> number of NGOs from local levels, the maximum grant amount may be of 125,000 euro. For grant-schemes managed by CSDF in the areas of environment and cultural heritage, the minimum grant will be 15,000 euro.

For the small grants schemes managed by the Romanian Environmental Partnership Foundation and the Carpathian Foundation – FDEC Romania, the minimum grant amount is 5,000 euro, and the maximum grant amount is 15,000 euro.

The fixed exchange rate for this open call is set at 1 Euro = 4.11 RON

### 3. ELIGIBLE APPLICANTS

Eligible applicants are NGOs registered in Romania. In respect of the EEA Financial Mechanisms, the EEA EFTA states use the term NGO to include:

- a) voluntary, self-governing organisations not subject to direction by public authorities, independent of political control and established under the Romanian legal system (e.g. foundations, associations);
- b) social partners (employers organisations and trade unions); and
- c) certain independent organisations enjoying a specific legal status (e.g. the national Red Cross societies).

The definition does not include political parties or churches. The NGOs should be organisations functioning on a not-for-profit basis.

This definition – in the case of the NGO fund in Romania – includes:

- associations and foundations registered and operating on the basis of GO 26/2000 or Law 21/1924
- employers' organisations – registered and operating on the basis of Law 356/2001
- trade unions – registered and operating on the basis of Law 54/2003

The applicant organisation should – according to its constitutive documents – be able to act in the field addressed by the project.

NGO projects may involve partners from Romania and from other countries (whether from the EEA EFTA states Iceland, Liechtenstein, and Norway, or the other EU member states). Potential partners (whether from Romania or other EEA countries) may include NGOs and other not-for-profit entities (such as local and central authorities, public institutions, universities, other education/research institutions), but their participation must be justifiable as regards the aims of the NGO project.

### 4. GRANT RATES

The grant rate of financial assistance to the end-recipients will be of up to 90 percent of eligible project costs. The end-recipients are expected to contribute 10 percent, whether from their own resources or from other funding. The applicant's co-financing contribution may be in cash or in-kind with a maximum in-kind contribution of 2% of the total eligible project costs.

### 5. SUBMISSION OF APPLICATIONS

<sup>1</sup> Regional means at least 3 counties in Romania.

<sup>2</sup> Local NGOs involved must have the headquarters in the target region(s) addressed by the project.

The applicants shall fill in an Application Form in accordance with the requirements of the Applicant's Guide. The Application Form and the Applicant's Guide are available on [www.fdsc.ro/pagini/ngofund.php](http://www.fdsc.ro/pagini/ngofund.php) and [www.repf.ro](http://www.repf.ro) and [www.carpathianfoundation.org](http://www.carpathianfoundation.org). Supporting documents shall be attached to the application. The list of the necessary supporting documents is foreseen in the Applicants' Guide. The application (including supporting documents) shall be submitted in Romanian in 3 hard copies (1 original and 2 copies), as well as one copy in electronic format (CD), which shall be identical to the hard copy.

Applications shall be submitted in a sealed, intact envelope by mail, by courier or in person to the address of the NGO Fund Operator for the component and grant scheme for which you are applying as indicated below:

- **Components 1, 2 and 3**, as well as the **Medium and large grant schemes for components 4 and 5**

Civil Society Development Foundation

Splaiul Independenței nr. 2k, scara 1, etaj 4, Sector 3, București, Romania

- **Component 4 – Environment (Small grants scheme only)**

Romanian Environmental Partnership Foundation

530120 Miercurea Ciuc, jud. Harghita

str. Arsenalului nr.13

- **Component 5 – Cultural Heritage (Small grants scheme only)**

Carpathian Foundation – FDEC Romania

410499 Oradea, Judetul Bihor,

Str. Bumbacului nr. 42 bloc X 48 ap. 3

The envelope containing the application shall be marked:

EEA Financial Mechanism Application – NGO Fund call for proposals II 2009

Name of the applicant:.....

Address of the applicant.....

Title of the project .....

Component .....,

Grant scheme<sup>3</sup> .....,

and with the inscription "DO NOT OPEN". Applications sent by any other means (e.g. by fax or by e-mail) or delivered at other addresses will be rejected.

The **deadline** for submission of applications is:

- **10 June 2009 5:00 pm** local time for the grant schemes managed by the Civil Society Development Foundation

- **24 June 2009 5:00 pm** local time for the small grant schemes managed by the Romanian Environmental Partnership Foundation, and the Carpathian Foundation – FDEC Romania

Any application received after the deadline will be automatically rejected, even if the postmark indicates a date preceding the deadline, or the delay is caused by the courier fault.

<sup>3</sup> The applicants should pick one: large, medium or small



Fundația pentru  
Dezvoltarea  
Societății  
Civile



## 7. REFERENCE DOCUMENTATION FOR THE PRESENT CALL FOR PROPOSALS

The main reference documents for the present call for proposals are the Applicants' Guide and Application Form, and they can be found at: [www.fdsc.ro/pagini/ngofund.php](http://www.fdsc.ro/pagini/ngofund.php), [www.repf.ro](http://www.repf.ro) and [http://www.carpathianfoundation.org/cf/web/branch\\_ro/index.jsp](http://www.carpathianfoundation.org/cf/web/branch_ro/index.jsp)

Questions related to the present call for proposals may be referred on weekdays from 9:00 to 17:00 at

1. For grants schemes managed by the Civil Society Development Foundation at [ngofund@fdsc.ro](mailto:ngofund@fdsc.ro), tel 021-3100177, fax 021-3100180  
Contact person: Simona Constantinescu, Team Leader
2. For small grant schemes  
Grants scheme for environment managed by the Romanian Environmental Partnership Foundation at [office@repf.ro](mailto:office@repf.ro), tel/fax 0266-310.678  
Contact person: Csilla Daniel, [csillad@repf.ro](mailto:csillad@repf.ro)
3. Grant scheme for cultural heritage managed by the Carpathian Foundation – FDEC Romania at [cfro@cfoundation.org](mailto:cfro@cfoundation.org), tel/fax: +40 259 419758  
Contact person: Lorena Stoica

Answers to frequently asked questions will be posted on the webpage addresses:

- [www.fdsc.ro/pagini/ngofund.php](http://www.fdsc.ro/pagini/ngofund.php)
- [www.repf.ro](http://www.repf.ro)
- [http://www.carpathianfoundation.org/cf/web/branch\\_ro/index.jsp](http://www.carpathianfoundation.org/cf/web/branch_ro/index.jsp)